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## **SPECIAL LICENSING COMMITTEE**

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THURSDAY, 25TH MAY, 2006 at 19:00 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS\*: Councillors Beacham, Dobbie, Patel (Chair), Demirci, Lister, Mughal, Peacock (Vice-Chair), Reid and Vanier (one vacancy).

### **AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. URGENT BUSINESS:**

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item 7 below).

**3. DECLARATIONS OF INTEREST:**

A member with a personal interest in a matter who attends a meeting of the Authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest.

**4. SUMMARY OF PROCEDURE: (PAGES 1 - 4)**

The Chair will explain the procedure that the Committee will follow for each of the hearings considered under the Licensing Act 2003. A copy of the procedure is attached.

**5. THE POACHERS' PUBLIC HOUSE, 423 LORDSHIP LANE, N22 (WEST GREEN WARD): (PAGES 5 - 32)**

To consider an application for a New Premises License to provide a licensable activity in the form of Regulated Entertainment and Supply of Alcohol.

**6. FINSBURY PARK – MEAN FIDDLER, FINSBURY PARK, N4 (??? WARD): (PAGES 33 - 154)**

To consider an application for a New Premises License to provide a licensable activity in the form of Regulated Entertainment, provision of entertainment facilities, and supply of alcohol.

**7. ITEMS OF URGENT BUSINESS:**

To consider any new items admitted under item 2 above.

**YUNIEA SEMAMBO**  
**Head of Member Services**  
River Park House  
225 High Road  
Wood Green  
LONDON N22 8HQ

**NICOLAS MATTIS**  
**Principal Support Officer (Council)**  
Tel: 020 8489 2916  
Fax: 020 8489 2660  
[nicolas.mattis@haringey.gov.uk](mailto:nicolas.mattis@haringey.gov.uk)

17 May 2006

\* The membership of the Licensing Committee as indicated will be confirmed at the Council's AGM on 22 May 2006.

## ITEM 5

<p><b><u>LICENSING SUB-COMMITTEE HEARINGS</u></b>  <b><u>PROCEDURE SUMMARY</u></b></p>	<p>Tick box to record action / decision</p>
<p><u>INTRODUCTION</u></p>	
<p>1. The Chair introduces himself and invites other Members, Council officers, Police, Applicant and Objectors to do the same.</p>	
<p>2. The Chair invites Members to disclose any prior contacts (before the hearing) with the parties or representations received by them</p>	
<p>3. The Chair explains the procedure to be followed by reference to this summary which will be distributed.</p>	
<p><u>NON-ATTENDANCE BY PARTY OR PARTIES</u></p>	
<p>4. If one or both of the parties fails to attend, the Chair decides whether to:</p>	
<p>(i) grant an adjournment to another date, or</p>	
<p>(ii) proceed in the absence of the non-attending party.</p> <p>Normally, an absent party will be given one further chance to attend.</p>	
<p><u>TOPIC HEADINGS</u></p>	
<p>5. The Chair suggests the "topic headings" for the hearing.</p> <p>In the case of the majority of applications for variation of hours, or other terms and conditions, the main topic is:</p> <p><b>Whether the extensions of hours etc. applied for would conflict with the four licensing objectives i.e.</b></p>	
<p>(i) the prevention of crime and disorder,</p>	
<p>(ii) public safety,</p>	

(iii) the prevention of public nuisance, and	
(iv) the protection of children from harm.	
6. The Chair invites comments from the parties on the suggested topic headings and decides whether to confirm or vary them.	
<u>WITNESSES</u>	
7. The Chair asks whether there are any requests by a party to call a witness and decides any such request.	
8. <u>Only</u> if a witness is to be called, the Chair then asks if there is a request by an opposing party to “cross-examine” the witness. The Chair then decides any such request.	
<u>DOCUMENTARY EVIDENCE</u>	
9. The Chair asks whether there are any requests by any party to introduce late documentary evidence.	
10. If so, the Chair will ask the other party if they object to the admission of the late documents.	
11. If the other party <u>do object</u> to late admission, the following criteria shall be taken into account when the Chair decides whether or not to admit the late documents:	
(i) What is the reason for the documents being late?	
(ii) Will the other party be unfairly taken by surprise by the late documents?	
(iii) Will the party seeking to admit late documents be put at a major disadvantage if admission of the documents is refused?	
(iv) Is the late evidence really important?	
(v) Would it be better and fairer to adjourn to a later date?	
<u>THE LICENSING OFFICER'S INTRODUCTION</u>	
12. The Licensing Officer introduces the report explaining, for example, the existing hours, the hours applied for and	

<p>the comments of the other Council Services or outside official bodies. This should be as “neutral” as possible between the parties.</p>	
<p>13. The Licensing Officer can be questioned by Members and then by the parties.</p>	
<p><u>THE HEARING</u></p>	
<p>14. This takes the form of a discussion led by the Chair. The Chair can vary the order as appropriate but it should include:</p>	
<p>(i) an introduction by the Objectors' main representative</p>	
<p>(ii) an introduction by the Applicant or representative</p>	
<p>(iii) questions put by Members to the Objectors</p>	
<p>(iv) questions put by Members to the Applicant</p>	
<p>(v) questions put by the Objectors to the Applicant</p>	
<p>(vi) questions put by the Applicant to the Objectors</p>	
<p><u>CLOSING ADRESSES</u></p>	
<p>15. The Chair asks each party how much time is needed for their closing address, if they need to make one.</p>	
<p>16. Generally, the Objectors make their closing address before the Applicant who has the right to the final closing address.</p>	
<p><u>THE DECISION</u></p>	
<p>17. Members retire with the Committee Clerk and legal representative</p>	

<p>to consider their decision including the imposition of conditions.</p> <p>The decision is put in writing and Members return to the meeting.</p>	
<p>18. The Chair should read out the following statement before asking the Committee Clerk to read out in public a summary of the Committee's Decision:</p> <p><i>“The Committee Clerk will read out a summary of the Committee’s Decision. The Parties will receive a written Decision Notice in which the Decision will be formally set out. Please note that the written Decision will be substantially the same although the wording might vary slightly from the summary read out.”</i></p>	

## HARINGEY COUNCIL

**Agenda Item  
Page No. 1**

**Licensing Act 2003 Sub-Committee on 25<sup>th</sup> MAY 2006**

**Report title: Application for a New Premises Licence for The Poachers Public House, 423 Lordship Lane, London, N22**

**Report of: The Lead Officer Licensing**

**Ward(s) affected West Green**

**1. Purpose**

To consider an application by PUBFOLIO LTD to provide a licensable activity in the form of Regulated entertainment and Supply of alcohol

**2. Recommendations**

- 2.1**
- (a) Grant the application as asked
  - (b) Modify the conditions of the licence, by altering or omitting or adding to them
  - (c) Reject the whole or part of the application

The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application unless it is necessary to promote the licensing objectives.

Report authorised by: Robin Payne

*Robin Payne*  
Assistant Director Enforcement Services

**Contact Officer: Ms Daliah Barrett**

**Telephone: 020 8489 5103**

**3. Executive summary**

For consideration by Sub Committee under Licensing Act 2003 for a New Premises licence

**4. Access to Information:**

Local Government (Access to Information) Act 1985

Background Papers

The following Background Papers are used in the preparation of this Report:

**File: POACHERS PUBLIC HOUSE, LORDSHIP LANE**

The Background Papers are located at Enforcement Service, Civic Centre, High Road Wood Green N22

## 5. REPORT

### Background

**5.1** Application by **PUBFOLIO LTD**, for a New Premises Licence in respect of **THE POACHERS PUBLIC HOUSE 423 LORDSHIP LANE** under the Licensing Act 2003.

### 5.2 Details of new Premises Licence application

#### Opening Hours for Public

Monday to Sunday 10.00 – 23.00

#### Provision of Regulated Entertainment:

##### Recorded Music

Monday to Sunday 10.00 – 23.30

##### Live Music

Monday to Friday 19.00 – 22.30

Saturday & Sunday 12.00 – 22.30

##### Films

Monday to Sunday 10.00 – 23.00

##### Supply of alcohol

Monday to Sunday 10.00 – 23.00

### 5.2 Crime and Disorder

Remaining open for 30 minutes after the end of the sale of alcohol will promote this objective as the last drink will be consumed less quickly, with access to the pubs toilet facilities and a more orderly egress.

The DPS will join and remain a member of the local pub watch so long as it exists. A log will be maintained of any incidents and will be made available to police on request.

### 5.4 Public Safety

### 5.5 Public Nuisance

Recorded music will be reduced to background level 30 minutes prior to the end of permitted hours for the supply of alcohol to create a mood change. Timings for live entertainment have been planned to prevent noise or vibration nuisance to neighbours.



All windows and doors will be kept closed after 22.30 save for entry and egress.

External area made available for the consumption of alcohol will be closed at 22.30

A notice will be placed prominently at the exits asking customers to leave quietly.

## **5.6 Child Protection**

The restrictions set out the licensing Act 2003 will apply.

Photographic proof of age will be required to be shown by anyone seeking to purchase alcohol who appears to be under 20 years of age.

Persons under the age of 18 will not be permitted on the premises after 20.00 other than for bona-fide pre-booked event family event.

No unusual risks of harm to children have been identified

## **6. RELEVANT REPRESENTATIONS (CONSULTATION)**

### **Responsible authorities:**

### **6.1 Comments of Metropolitan Police**

The Police have no objections to this application.

### **6.2 Comments of Enforcement Services:**

Noise team have no comments to this application

#### **Food Team**

Have no objections to this application

#### **Health and Safety**

Have no objections to this application

#### **Trading Standards**

Have no objections to this application

### **6.3 Fire Officer**

The Fire Officer has made no representation to this application.

### **6.4 Planning Officer**

Planning has no objection to this application.

**6.5. Comments of Child Protection Agency or Nominee**

Alcohol may only be sold to individuals over the age of 18 with valid proof of identification with one of the following:

A valid passport

A photo driving license issued in a European Union country

A Proof of age standard card system

A citizen card, supported by the Home Office.

**7.0 Interested Parties**

1 letters of representation have been received against this application.-**App 1**

**8.0 Financial Comments**

The fee which would be applicable for this application was **£190.00**

One landlord tried to have a 'Family' day and we had to call the Police as children were running amok causing damage. It is obviously not situated for these sort of events and it is our experience that the hours are violated to stretch beyond the allowable times.

It is also our experience that at weekends the noise people have so many calls they do <sup>not</sup> get here when we call, until its all over. Once we were still being disturbed at 2 AM.

We hope you will realise that the Premises should not be licenced to have music blaring out, it is just not suitable.

Yours faithfully

~~A. E. Davies~~ Mr. A.C. DAVIES

Ja Davies (nas) J A DAVIES

020 8889 5574

4 Westbury Court,  
Lordship Lane,  
N22 5DG

18<sup>th</sup> APRIL 2006.

Dear Sir,

We wish to protest most strongly to the idea of the Public House: -

The Poachers  
423 Lordship Lane  
N.22 5DH

reopening with the idea that music can be played between 10 AM - 11.30 PM.

When it opened we were assured it would be a quiet pub and indeed whilst Wetherspoon had the licence that is what it was.

The licence only allowed two musicians and no amplifiers. However subsequent landlords ignored this and we have had to call the Noise People on many occasions as you may check.

In summer particularly we've had so much noise because they open the doors and we have <sup>been</sup> unable to sleep.

**Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Pubfolio Ltd

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 – Premises Details**

<b>Postal address of premises or, if none, ordnance survey map reference or description</b> Poachers Public House 423 Lordship Lane			
<b>Post town</b>	Haringey	<b>Post code</b>	N22 5DH

<b>Telephone number at premises (if any)</b>	
<b>Non-domestic rateable value of premises</b>	£22500

**Part 2 - Applicant Details**

Please state whether you are applying for a premises licence as

Please tick yes

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

- Please tick yes
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
  - I am making the application pursuant to a
    - statutory function or
    - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	

Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Pubfolio Ltd
Address Wiltshire Drive Trowbridge Wiltshire BA14 0TT
Registered number (where applicable) 05275831
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any) 01225 763171
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

Day	Month	Year
2	5	04 2006

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note1)  
 One bar traditional community pub situated on the predominantly commercial & retail Lordship Lane a busy main traffic route.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

**Please tick yes**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of entertainment facilities:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**



**A**

Plays Standard days and timings (please read guidance note 6)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 4)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	10.00	23.00		<b>Please give further details here</b> (please read guidance note 3) Video entertainment on TV screens and amusement machines	
Tue	10.00	23.00			
Wed	10.00	23.00	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4) None		
Thur	10.00	23.00			
Fri	10.00	23.00	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5) Christmas Eve, Boxing Day, Bank Holidays and the day prior to Bank Holidays from 09.00 until 00.30 the following day.		
Sat	10.00	23.00			
Sun	10.00	23.00			

## C

Indoor sporting events Standard days and timings (please read guidance note 6)			<p><b>Please give further details</b> (please read guidance note 3) To permit pub games that attract an audience, whether by advertisement or spontaneously.</p>
Day	Start	Finish	
Mon	10.00	23.00	<p><b>State any seasonal variations for indoor sporting events</b> (please read guidance note 4) None.</p>
Tue	10.00	23.00	
Wed	10.00	23.00	
Thur	10.00	23.00	<p><b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (please read guidance note 5) Christmas Eve, Boxing Day, Bank Holidays and the day prior to Bank Holidays from 09.00 until 00.30 the following day.</p>
Fri	10.00	23.00	
Sat	10.00	23.00	
Sun	10.00	23.00	

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 4)		
Thur					
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					

## E

Live music Standard days and timings (please read guidance note 6)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	19.00	22.30		<b>Please give further details here</b> (please read guidance note 3) Live acoustic or amplified music and amplified voice.	
Tue	19.00	22.30			
Wed	19.00	22.30	<b>State any seasonal variations for the performance of live music</b> (please read guidance note 4) None.		
Thur	19.00	22.30			
Fri	19.00	22.30	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5) Christmas Eve, Boxing Day, Bank Holidays and the day prior to Bank Holidays from 12.00 until 23.00.		
Sat	12.00	22.30			
Sun	12.00	22.30			

## F

Recorded music Standard days and timings (please read guidance note 6)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	10.00	23.30	<b>Please give further details here</b> (please read guidance note 3) Recorded music via any music system including karaoke, with or without a DJ, during normal business or as part of functions, and including audience participation.		
Tue	10.00	23.30			
Wed	10.00	23.30	<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 4) None.		
Thur	10.00	23.30			
Fri	10.00	23.30	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 5) Christmas Eve, Boxing Day, Bank Holidays and the day prior to Bank Holidays from 09.00 until 01.00 the following day.		
Sat	10.00	23.30			
Sun	10.00	23.30			

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 4)		
Wed					
Thur					
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the type of entertainment you will be providing</u></b> Compères for quiz and similar events, comedians and similar performances in any case using voice amplification.		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	10.00	23.00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	10.00	23.00	<b><u>Please give further details here</u></b> (please read guidance note 3) As above.		
Wed	10.00	23.00			
Thur	10.00	23.00	<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 4) None.		
Fri	10.00	23.00			
Sat	10.00	23.00	<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5) Christmas Eve, Boxing Day, Bank Holidays and the day prior to Bank Holidays from 09.00 until 00.30 the following day.		
Sun	10.00	23.00			



I

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the facilities for making music you will be providing</u></b>		
			<b><u>Will the facilities for making music be indoors or outdoors or both – please tick</u></b> (please read guidance note 2)		Indoors
			Outdoors	<input type="checkbox"/>	
			Both	<input type="checkbox"/>	
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue			<b><u>State any seasonal variations for the provision of facilities for making music</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri					
Sat					
Sun					

J

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			<b><u>Will the facilities for dancing be indoors or outdoors or both – please tick</u></b> (see guidance note 2)	Indoors <input type="checkbox"/>	
				Outdoors <input type="checkbox"/>	
				Both <input type="checkbox"/>	
			<b><u>Please give a description of the facilities for dancing you will be providing</u></b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun			<b><u>State any seasonal variations for providing dancing facilities</u></b> (please read guidance note 4)		
			<b><u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within i or j</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the type of entertainment facility you will be providing</u></b>		
Day	Start	Finish	<b><u>Will the entertainment facility be indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed					
Thur			<b><u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u></b> (please read guidance note 4)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b>Please give further details here</b> (please read guidance note 3)		
Tue					
Wed			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat					
Sun					

**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption (Please tick box)</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4) None.		
Mon	10.00	23.00			
Tue	10.00	23.00			
Wed	10.00	23.00			
Thur	10.00	23.00			
Fri	10.00	23.00			
Sat	10.00	23.00			
Sun	10.00	23.00			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5) Christmas Eve, Boxing Day, Bank Holidays and the day prior to Bank Holidays from 09.00 until 00.30 the following day.		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

<b>Name</b> Peter Ellis	
<b>Address</b> "Petworth" Christchurch Road Kingston Ringwood	
<b>Postcode</b>	BM24 3AX
<b>Personal Licence number (if known)</b> 694	
<b>Issuing licensing authority (if known)</b> New Forest District Council - 023 8028 5000	

**N**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)**  
 None.

**O**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4) None.
Day	Start	Finish	
Mon	10.00	23.30	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5) Christmas Eve, Boxing Day, Bank Holidays and the day prior to Bank Holidays from 09.00 until 01.00 the following day.
Tue	10.00	23.30	
Wed	10.00	23.30	
Thur	10.00	23.30	
Fri	10.00	23.30	
Sat	10.00	23.30	
Sun	10.00	23.30	

**P** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)**

The types of regulated entertainments proposed re-instate and then enhance the normal pub entertainments that were previously unregulated, with the benefit to enhance the local facilities for social entertainment and reduce the focus on alcohol.

Staff will be trained on the requirements of the Licensing Act 2003 when they are recruited and given training in "drugs awareness" as part of their induction.

No new steps have been identified by risk assessment in relation to the four licensing objectives, except as below.

I have considered the terms of your local licensing policy in preparing this application.

**b) The prevention of crime and disorder**

Remaining open for 30 minutes after the end of the sale of alcohol will promote this objective as the last drink will be consumed less quickly, with access to the pubs toilet facilities and a more orderly egress.

The DPS will join and remain a member of the local pubwatch so long as it exists.

A log will be maintained of any incidents and will be made available to police on request.

**c) Public safety**

My risk assessment identifies no risk of crowding.

**d) The prevention of public nuisance**

Recorded music will be reduced to background level 30 minutes prior to the end of permitted hours for the supply of alcohol to create a mood change.

Timings for live entertainment have been planned to prevent noise or vibration nuisance to neighbours.

All windows and doors will be kept closed after 22.30 save for entry and egress.

External areas made available for the consumption of alcohol will be closed at 22.30.

A notice will be placed prominently at the exits asking customers to leave quietly.

**e) The protection of children from harm**

The restrictions set out in the licensing Act 2003 will apply.

Photographic proof of age will be required to be shown by anyone seeking to purchase alcohol who appears to be under 20 years of age.

Persons under the age of 18 will not be permitted on the premises after 20.00 other than for a bona-fide pre-booked event family event.


No unusual risks of harm to children have been identified.

- Please tick yes**
- I have made or enclosed payment of the fee
  - I have enclosed the plan of the premises
  - I have sent copies of this application and the plan to responsible authorities and others where applicable
  - I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
  - I understand that I must now advertise my application
  - I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	March 17 <sup>th</sup> 2006
Capacity	Authorised Agent

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent.** (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

<b>Contact name (where not previously given) and postal address for correspondence associated with this application</b> (please read guidance note 13)			
David S Whitehead Ascend Consulting The Old Laundry Eastbourne Road			
<b>Post town</b>	Uckfield	<b>Post code</b>	TN22 5QL
<b>Telephone number (if any)</b>	07789 282388		
<b>If you would prefer us to correspond with you by e-mail your e-mail address (optional)</b> david.whitehead@ascendconsulting.co.uk			



**Consent of individual to being specified as premises supervisor**

Peter Ellis

.....  
*[full name of prospective premises supervisor]*

of

"Petworth"  
Christchurch Road  
Kingston  
Ringwood  
BM24 3AX

.....  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence (s17 Licensing Act 2003)

.....  
*[type of application]*

by

Pubfolio Ltd

.....  
*[name of applicant]*

relating to a premises licence

None

.....  
*[number of existing licence, if any]*

for

Poachers Public House  
423 Lordship Lane  
N22 5DH

.....  
*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by

Pubfolio Ltd

*[name of applicant]*

concerning the supply of alcohol at

Poachers Public House

423 Lordship Lane

N22 5DH

*[name and address of premises to which application relates]*

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

694

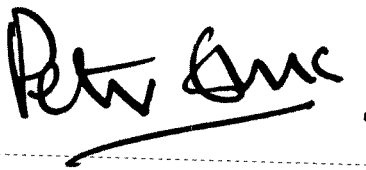
*[insert personal licence number, if any]*

Personal licence issuing authority

New Forest District Council, Appletree Court, Lyndhurst, Hampshire, SO43 7PA  
(023 8028 5000)

*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed



Name (please print)

Peter Ellis

Date

February 14<sup>th</sup> 2005

**HARINGEY COUNCIL**

Agenda Item  
Page No. 1

Licensing Act 2003 Sub-Committee on <sup>25<sup>TH</sup></sup> 12<sup>TH</sup> MAY 2006

Report title: Application for a Premises Licence for Mean Fiddler Event Space, Finsbury Park, London, N4

Report of: The Lead Officer Licensing

Ward(s) affected Finsbury Park

**1. Purpose**

To consider an application by MELVIN BENN to provide a licensable activity in the form of Regulated entertainment, provision of entertainment facilities and supply of alcohol

**2. Recommendations**

- 2.1 (a) Grant the application as asked  
(b) Modify the conditions of the licence, by altering or omitting or adding to them  
(c) Reject the whole or part of the application

The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application unless it is necessary to promote the licensing objectives.

Report authorised by: Robin Payne

*Robin Payne*  
Assistant Director Enforcement Services

Contact Officer: Ms Daliah Barrett

Telephone: 020 8489 5103

**3. Executive summary**

For consideration by Sub Committee under Licensing Act 2003 for a New Premises licence

**4. Access to information:**

Local Government (Access to Information) Act 1985  
Background Papers

The following Background Papers are used in the preparation of this Report:  
**File: Mean Fiddler Event Space, Finsbury Park**

The Background Papers are located at Enforcement Service, Civic Centre, High Road Wood Green N22

**5. REPORT****Background**

- 5.1** This application is made by **MELVIN BENN** of the Mean Fiddler Music Group for a Premises License for Finsbury Park. The park has been used in the past for some years for the staging of music festivals, these were predominantly one day events which were permitted by virtue of an Occasional Public Entertainment License granted by the Council.
- 5.2** The Licensing Act 2003 has changed the manner in which such events are licensed. These events now require a Premises License, which may either be time limited or permanent. In this case the Mean Fiddler Music Group have applied for a permanent license on Finsbury Park.
- 5.3** The application submitted seeks to enable Mean Fiddler Music Group to provide regulated entertainment in the form of plays, live and recorded music facilities for dancing and the showing of films as well as the sale of alcohol Monday to Saturdays 12mid-day until 23.00 hours and Sundays 12 mid-day until 22.30 hours for a capacity crowd of up to 39.999. Alcohol sales are to cease 30mins before the finishing times stated above. The application states that events are to take place in the months between May – July but not exclusively. It also states that the application is for 5 events per year. The events will comprise of a number of arenas contained in marquees and stages, there will be a number of alcohol outlets for consumption on the premises and a number of food outlets.
- 5.4 Details of new Premises Licence application**

**Opening Hours for Public**

Monday to Saturday	11.00 to 23.00
Sunday	11.00 to 22.30

**Provision of Regulated Entertainment:****Plays**

Monday to Saturday	12.00 – 23.00
Sunday	12.00 – 22.30

**Films**

Monday to Saturday	12.00 – 23.00
Sunday	12.00 – 22.30

**Live Music**

Monday to Saturday	12.00 – 23.00
Sunday	12.00 – 22.30

**Recorded music**

Monday to Saturday	12.00 – 23.00
Sunday	12.00 – 22.30

<b>Performance of dance</b>	
Monday to Saturday	12.00 – 23.00
Sunday	12.00 – 22.30

<b>Provision of facilities for making music</b>	
Monday to Saturday	12.00 – 23.00
Sunday	12.00 – 22.30

<b>Provision facilities for dancing</b>	
Monday to Saturday	12.00 – 23.00
Sunday	12.00 – 22.30

<b>Supply of alcohol</b>	
Monday to Saturday	12.00 – 22.30
Sunday	12.00 – 22.00

#### **5.5 Crime and Disorder**

See section 2.21 of the operating schedule attached.

#### **5.6 Public Safety**

See section 2.2.2 of the operating schedule attached

#### **5.7 Public Nuisance**

See section 2.2.3 of the operating schedule attached

#### **5.8 Child Protection**

See section 2.2.4 of the operating schedule attached

### **6.0 RELEVANT REPRESENTATIONS (CONSULTATION)**

#### **Responsible authorities:**

#### **6.1 Comments of Metropolitan Police**

The Police have made a representation on this application – **App 2**

#### **6.2 Comments of Enforcement Services:**

Noise team have no comments on this application.

#### **Food Team**

Have no objections to this application

**Health and Safety**

Have no objections to this application

**Trading Standards**

Have no objections to this application

**6.3 Fire Officer**

The Fire Officer has no objection to this application

**6.4 Planning Officer**

Planning have no objections to this application.

**6.5. Comments of Child Protection Agency or Nominee**

Alcohol may only be sold to individuals over the age of 18 with valid proof of identification with one of the following:

A valid passport

A photo driving license issued in a European Union country

A Proof of age standard card system

A citizen card, supported by the Home Office.

**7.0 Interested Parties**

4 letters of representation have been received against this application.-**App 3**

**8.0 Financial Comments**

The fee which would be applicable for this application was **£16100.00**

## 9.0 COMMENTS FROM LICENSING.

The Licensing Committee is obliged to determine this application with a view to promoting the Licensing Objectives:

### **The prevention of crime and disorder**

The Committee should consider any necessary conditions to prevent crime and public disorder relating to the premises having regard to the observations made by Police and Interested Parties.

### **Public safety**

The Committee should consider necessary conditions for public safety having regard to proposal for this as stated in the operating schedule.

### **The prevention of public nuisance**

Any necessary conditions to prevent public nuisance caused by noise or light pollution.

### **The protection of children from harm**

Any necessary conditions for the Protection of Children having regard to the proposals put forward in the operating Schedule and Child Protection Nominee.

The Licensing Committee in its decision is also obliged to have regard to the National Guidance and the Council's Licensing Policy and must also have regard to all the representations made.

## **CONDITIONS**

Members are advised that if this licence was granted the following **Mandatory Conditions** would be imposed automatically.

1. No supply of alcohol may be made under the Premises License (a) at times when there is no designated premises supervisor in respect of the premises license, or (b) at a time when the designated premises supervisor does not hold a personal license or his personal license is suspended.
2. Every supply of alcohol under the premises license must be made or authorised by a person who holds a personal license.
3. Where individuals are required on premises to carry out licensable security activity under the Private Security Industry Act 2001, they must be licensed by the Security Industry authority.
4. No films shall be exhibited unless it has received a U,PG,12,15.or 18 certificate from the British Board of Film Classification. The admission of children shall be restricted in accordance with the recommendations of the British Board of Film Classification.

**POSSIBLE CONDITIONS FOR CONSIDERATION BY MEMBERS.**

If the application is granted the Committee may wish to consider the following additional conditions to reflect the Operating Schedule.

**Hours of operation**

The Committee may wish to consider whether the hours sought for the licensable Activities are suitable or should be modified.

**ALL LICENSING OBJECTIVES**

The Premises License holder shall produce an Event Management Plan which shall include all the information as listed in Appendix c of the Operating Schedule, this shall be supplied to the Licensing Authority and Responsible Authorities 90 days prior to any event followed by a Multi Agency Forum Meeting. Final Event Management Plan shall be submitted 28 days before the event. Written agreement for any alterations must be made in writing to the Licensing Authority. No licensable activities shall take place unless the Event Management Plan is approved by the Licensing Authority.

The Premises License holder shall as part of the multi agency process consult with the local public transport providers. A leaflet drop should be carried out in advance of the events advising of local transport diversions and event parking restrictions.

**CRIME AND DISORDER**

1. The licence holder shall agree within the licensing authority, in consultation with the Metropolitan Police, the number of police officers required at the event , no later than 28 days before the event. No licensable activities for the public shall take place unless suitable arrangements are in place to secure the provision of such agreed numbers of Police officers.
2. No licensable activities shall take place unless the license holder agrees within the Licensing Authority, no later than 28 days before the event the number of stewards, required for the event. A log of stewards and security personnel shall be made available to the licensing authority no later than 2 days before the start of the licensable activities for the public, such log to include the following details: name date of birth reference number, location on site and whether or not SIA registered.

**PUBLIC SAFETY**

1. The license holder shall ensure that for each event, a site plan showing all structures, all structural drawings and calculations shall be submitted to the Licensing Authority for approval as part of the Event management plan no later than 28 days before the event. No licensable activities for the public shall take place without such plans being approved by the Licensing authority except with the consent of the Licensing authority.



2. All structures shall be erected in accordance within the approved site plan, structural drawings and calculations, except where agreed with the Licensing authority.
3. The license holder shall provide a water supply in accordance with the Operating schedule.

PUBLIC NUISANCE.

1. The license holder shall employ a team of suitably qualified Noise Consultants to monitor on site and off site noise.
2. Noise levels shall comply with table as in App X (Guidance for Control of Noise and sound at Large Outdoor Events)
3. The sound systems of the stages shall be available for testing by the Licensing authority at least 24 hours before the event. All testing of amplified equipment before the event shall be agreed with the licensing Authority.

PROTECTION OF CHILDREN

- 1 The Premises Licence Holder shall prominently display notices at the point of sale that state "It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 Licensing Act 2003".
- 2 Bar staff shall ask for proof of age ID whenever the customer appears to be under 18. If a customer cannot unequivocally demonstrate that they are 18 years old and over they will not be served.
- 3 No person under 18 may serve alcohol.
- 4 Soft drinks and free drinking water shall be available onsite as an Alternative to alcohol.
- 5 No person under the age of 16 years of age shall be permitted on the premises unless accompanied by an adult.

**APP.1**

**APPLICATION FORM**

# Application for a premises licence to be granted under the Licensing Act 2003

(1)

Reference number:

## PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records

(2) I/WE

MELVIN BENN

apply for a premises licence under section 17 the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

### Part 1 - Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description EVENT SPACE FINSBURY PARK	
Post town LONDON	Postcode N4

Telephone number at premises(if any)

/

Non-domestic rateable value of premises

£ 100 -

### Part 2 - Applicant details

Please state whether you are applying for a premises licence as

- Please tick  yes
- a) an individual or individuals\*  please complete section (A)
  - b) a person other than an individual\*
    - i. as a limited company  please complete section (B)
    - ii. as a partnership  please complete section (B)
    - iii. as an unincorporated association; or  please complete section (B)
    - iv. other (for example a statutory corporation)  please complete section (B)

(1) Insert name and address of relevant licensing authority and its reference number (optional)  
(2) Insert name(s) of applicant

- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or Please tick  yes
- I am making the application pursuant to
  - a statutory function; or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr  Mrs  Miss  Ms  Other title   
 (for example, Rev)

Surname  First names

I am 18 years old or over  Please tick  yes Date of birth 

Day	Month	Year
2	0	1955

Current postal address if different from premises address  
 MFMG  
 16 HIGH STREET  
 HARLSDEN

Post town  Postcode

Daytime contact telephone number

E-mail address (optional)

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr

Mrs

Miss

Ms

Other title  
(for example, Rev)

Surname

First names

I am 18 years old or over  Please tick  yes

Date of birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Current postal address if different from premises address

Post town

Postcode

Daytime contact telephone number

E-mail address  
(optional)

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name
Address
Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 - Operating Schedule

When do you want the premises licences to start?

Day	Month	Year
01	06	2006

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note 1)

THE PREMISES IS THE EVENT AREA AS DEFINED ON THE SITE PLAN INCLUDED IN THE OPERATING SCHEDULE. FINSBURY PARK HAS BEEN USED FOR EVENTS OF THIS NATURE FOR OVER 15 YEARS.

○ ALL EVENT FACILITIES WILL BE INCLUDED WITHIN THE EVENT AREA.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

39,999 MAXIMUM

What licensable activities do you intend to carry on from the premises?  
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

- Please tick  yes
- a) plays (if ticking yes, fill in box A)
  - b) films (if ticking yes, fill in box B)
  - c) indoor sporting events (if ticking yes, fill in box C)
  - d) boxing or wrestling entertainment (if ticking yes, fill in box D)
  - e) live music (if ticking yes, fill in box E)
  - f) recorded music (if ticking yes, fill in box F)
  - g) performances of dance (if ticking yes, fill in box G)
  - h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)



**Provision of entertainment facilities for:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)



**In all cases complete boxes N, O and P**

**A**

<b>Plays</b>			Will the performance of a play take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)  Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	
Mon	1200	2300	Please give further details here (please read guidance note 3)
Tue	1200	2300	
Wed	1200	2300	State any seasonal variations for performing plays (please read guidance note 4)
Thur	1200	2300	
Fri	1200	2300	Non-standard timings. Where you intend to use the premises for the performance of plays at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	1200	2300	
Sun	1200	2230	

**B**

<b>Films</b>			Will the exhibition of films take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)  Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Day	Start	Finish	
Mon	1200	2300	Please give further details here (please read guidance note 3)
Tue	1200	2300	
Wed	1200	2300	State any seasonal variations for the exhibition of films (please read guidance note 4)
Thur	1200	2300	
Fri	1200	2300	Non-standard timings. Where you intend to use the premises for the exhibition of films at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	1200	2300	
Sun	1200	2230	



**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			Please give further details here (please read guidance note 3)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue			
Wed			Non-standard timings. Where you intend to use the premises for indoor sporting events at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)		
Day	Start	Finish	Indoors	Outdoors	Both
Mon			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Please give further details here (please read guidance note 3)		
Tue			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Wed					
Thur			Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

**E**

<b>Live music</b>			Will the performance of live music take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)  Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>	
Standard days and timings (please read guidance note 6)				
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon	1200	2300		
Tue	1200	2300		
Wed	1200	2300		State any seasonal variations for the performance of live music (please read guidance note 4)
Thur	1200	2300		
Fri	1200	2300		Non-standard timings. Where you intend to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	1200	2300		
Sun	1200	2230		

**F**

<b>Recorded music</b>			Will the playing of recorded music take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)  Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>	
Standard days and timings (please read guidance note 6)				
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon	1200	2300		
Tue	1200	2300		
Wed	1200	2300		State any seasonal variations for the playing of recorded music (please read guidance note 4)
Thur	1200	2300		
Fri	1200	2300		Non-standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	1200	2300		
Sun	1200	2230		

**G**

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Day	Start	Finish	
Mon	1200	2300	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Tue	1200	2300	Please give further details here (please read guidance note 3)
Wed	1200	2300	State any seasonal variations for the performance of dance (please read guidance note 4)
Thur	1200	2300	
Fri	1200	2300	Non-standard timings. Where you intend to use the premises for the performance of dance entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	1200	2300	
Sun	1200	2230	

**H**

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing
Day	Start	Finish	
Mon	1200	2300	Will this entertainment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Tue	1200	2300	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Tue	1200	2300	Please give further details here (please read guidance note 3)
Wed	1200	2300	
Thur	1200	2300	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)
Fri	1200	2300	
Sat	1200	2300	
Sun	1200	2230	Non-standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times from those listed in the column on the left, please list (please read guidance note 5)

<b>Provision of facilities for making music</b>			Please give a description of the facilities for making music you will be providing
Standard days and timings (please read guidance note 6)			Will the facilities for making music be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon	1200	2300	Please give further details here (please read guidance note 3)
Tue	1200	2300	
Wed	1200	2300	State any seasonal variations for the provision of facilities for making music (please read guidance note 4)
Thur	1200	2300	
Fri	1200	2300	Non-standard timings. Where you intend to use the premises for provision of facilities for making music at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	1200	2300	
Sun	1200	2230	

**J**

<b>Provision of facilities for dancing</b>			Please give a description of the facilities for dancing you will be providing
Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon	1200	2300	Please give further details here (please read guidance note 3)
Tue	1200	2300	
Wed	1200	2300	State any seasonal variations for providing dancing facilities (please read guidance note 4)
Thur	1200	2300	
Fri	1200	2300	Non-standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times from those listed in the column of the left, please list (please read guidance note 5)
Sat	1200	2300	
Sun	1200	2230	

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within I or J</b>			Please give a description of the type of entertainment facility you will be providing
Standard days and timings (please read guidance note 6)			Will the entertainment facility be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon	1200	2300	Please give further details here (please read guidance note 3)
Tue	1200	2300	
Wed	1200	2300	State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 4)
Thur	1200	2300	
Fri	1200	2300	Non-standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	1200	2300	
Sun	1200	2230	

L

<b>Late night refreshment</b>			Will the provision of late night refreshment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)  Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>	
Standard days and timings (please read guidance note 6)				
Day	Start	Finish	Please give further details here (please read guidance note 3)	
Mon				
Tue				
Wed				State any seasonal variations for the provision of late night refreshment (please read guidance note 4)
Thur				
Fri				Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat				
Sun				

M

<b>Supply of alcohol</b>			Will the sale of alcohol be for consumption - please tick box <input checked="" type="checkbox"/> (please read guidance note 7)  On the premises <input type="checkbox"/> Off the premises <input type="checkbox"/> Both <input type="checkbox"/>	
Standard days and timings (please read guidance note 6)				
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)  THE LICENSED BARS WILL ALWAYS CLOSE 30 MINUTES BEFORE THE END OF THE SHOW.	
Mon	1200	2230		
Tue	1200	2230		
Wed	1200	2230		Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur	1200	2230		
Fri	1200	2230		
Sat	1200	2230		
Sun	120	2200		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name **MICK FLYNN**  
 Address **88 DOWNING AVE**  
**LONDON**  
 Postcode **SW2 3TS**  
 Personal Licence number (if known) **00697**  
 Issuing licensing authority (if known) **LONDON BOROUGH OF LAMBETH**

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

(This section is currently blank for the purpose of this transcription.)

**O**

**Hours premises are open to the public**

Standard days and timings (please read guidance note 6)

Day	Start	Finish
Mon	1100	2300
Tue	1100	2300
Wed	1100	2300
Thur	1100	2300
Fri	1100	2300
Sat	1100	2300
Sun	1100	2230

State any seasonal variations (please read guidance note 4)

Non-standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

**P** Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b, c, d, e) (please read guidance note 9)

I HAVE DETAILED THE STEPS THAT I WILL BE TAKING TO PROMOTE THE FOUR LICENSING OBJECTIVES IN THE ATTACHED OPERATING SCHEDULES

b) The prevention of crime and disorder

SEE SECTION 2.21 OF THE OPERATING SCHEDULES

c) Public safety

SEE SECTION 2.2.2. OF THE OPERATING SCHEDULES

d) The prevention of public nuisance

SEE SECTION 2.2.3 OF THE OPERATING SCHEDULES

e) The protection of children from harm

SEE SECTION 2.2.4 OF THE OPERATING SCHEDULES



CHECKLIST:

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

Please tick ✓

- 
- 
- 
- 
- 
- 

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 - Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (Please read guidance note 11)  
If signing on behalf of the applicant please state in what capacity.

Signature *[Handwritten Signature]*

Date 30/3/06

Capacity MANAGING DIRECTOR

For joint applications signature of 2nd applicant, 2nd applicant's solicitor or other authorised agent.  
(Please read guidance note 12)

If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)	
IAN DONALDSON MFMG 16 HIGH STREET HARLESDEN	
Post town LONDON	Postcode NW10 4LX
Telephone number (if any) 020 8961 5493	
If you would prefer us to correspond with you by e-mail your e-mail address (optional) idonaldson@meanfiddler.co.uk	

**APP.1A**

**OPERATING SCHEDULE**

# **Operating Schedule**

## **Finsbury Park Events**

**Finsbury Park  
London  
N4**

**Mean Fiddler Music Group  
16 High Street  
Harlesden  
London  
NW10 4LX**

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## Section 1 Summary of the Event

### 1.1 Description of Licensable Activities

We are applying for the following licensable activities at the Finsbury Park Events:

- A – performance of a play
- B – exhibition of a film
- E – live music
- F – recorded music
- G – performance of dance
- H – anything of a similar description of E, F and G
- I – making music
- J – provision of facilities for dancing
- K – provision of facilities for entertainment of a similar description
- M – supply of alcohol

### 1.2 Venue

We have a contract with the London Borough of Haringey which allows us to use Finsbury Park for five events per year.

### 1.3 Capacity

The capacity for any one event will be a maximum of 39,999. In advance of each event we will agree the audience capacity with London Borough of Haringey and the infrastructure and site facilities will be based on that number as a minimum standard.

### 1.4 Hours of Licensable Activities

The events will be held mainly but not exclusively at weekends during May, June and July

Music, Dancing, Cinema, Entertainment on any event day: 11:00hrs until 23:00hrs

Supply of alcohol to the public on any event day: 12.00hrs until 22.30hrs. Or 30 minutes before the end of the event.

### 1.5 Opening Hours

The maximum period that any event would be open from is 1100hrs – 2300hrs. Events held on a Sunday would finish at 2230hrs.

### 1.6 Customer Profile

The audience at Finsbury Park Events will attract many different audience profiles. Consideration will be given to the audience profiles on an event by event basis. For example at an event that would attract families in groups we would ensure that there is a Lost Children's facility and possibly a Children's Play Area.

### 1.7 Production Schedule

Typically the load in for the event infrastructure begins on the Monday of the show week, with the show being on a Saturday. If there is no event the following day the event load out commences with the event area being completely cleared of infrastructure and any event generated waste.

### 1.8 Premise Licence Holder (PLH)

The Premise Licence Holder is Melvin Benn. The PLH will be available at all times that the licensed site is open to ticket holders. The PLH will be based onsite in the Production Office.

The PLH will be in charge of the premises at all times when licensed activities are being undertaken. A record will be kept of who the Designated Premises Supervisor is when licensed activities are being undertaken.

The PLH will be responsible for carrying out the provisions of this Operating Schedule and Risk Assessment and be available to attend meetings of the Multi Agency forum.

The PLH will be in charge of and remain upon the licensed site whilst it is being used for licensed purposes. He will not be engaged in any duties that prevent them from exercising general supervision and control.

The PLH will take due precautions for the safety of the public, employees and performers, will retain control over all areas of the licensed site and will take reasonable steps to ensure the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

The PLH will have an assistant whose title will be Licence Compliance Coordinator. The Licence Compliance Coordinator will be briefed by the PLH so that in the event that of the PLH's unavoidable absence the event can continue.

The Licence Compliance Coordinator will manage and ensure compliance with the licence conditions and will liaise with the Multi Agency forum throughout the planning process and the event itself. The Licence Compliance Coordinator will report directly to the Premise Licence Holder and will attend or be represented at on site Multi Agency meetings to ensure that any issues

*Multi Agency Forum meetings shall be held to keep on line throughout the entire event at agreed times with a point man designated*

5



raised at these meetings are addressed directly. The Licence Compliance Coordinator will be based in the Licensing Compliance Office.

### 1.9 Designated Premises Supervisor (DPS)

The Designated Premises Supervisor is Mick Flynn. His personal licence number is 00697 and is issued by the London Borough of Lambeth. The PLH will agree the terms and conditions for the sale of alcohol with the DPS. The DPS will be responsible for the sale and distribution of all alcohol and compliance with all alcohol related issues under the Licensing Act 2003 on the festival site.

The completed DPS consent form has been included in the application as required by Section 17 3 C of the Licensing Act and as detailed in part A Schedule 11 of the Premises Licences and Club Premises Certificates Regulations 2005.

### 1.10 Personal Licence Holders

The Premise Licence Holder and Designated Premises Supervisor will hold personal licences.

### 1.11 Operating Schedule and Risk Assessment

This Operating Schedule and Risk Assessment have been written with reference to the London Borough of Haringey Statement of Licensing Policy January 2005, the Licensing Act 2003 and Section 182 guidance as well as other guidance such as the Event Safety Guide; A guide to health, safety and welfare at music and similar events. Any future versions of these documents will be consulted and any changes to this Operating Schedule and Risk Assessment that arise as a result of new guidance will be discussed and implemented in consultation with the Multi Agency forum. For a full list of documents that have been consulted please see the bibliography in Appendix b.

### 1.12 Variation

SUBSTANTIAL	– New application needed
MAJOR	– Variation application needed
MINOR/NEGLIGIBLE	– No application needed

In the case of any variation to the size, configuration, conditions or any other matter affecting the event the first step would be to undertake a risk assessment. The risk assessment should take into account all of the Licensing Objectives.

#### Minor/Negligible applications

Where alterations to layout of arena and facilities or equipment are proposed 28 clear days written notice will be given to the Licensing Authority and

Responsible Authorities. Such written notice will include a copy of the risk assessment carried out and such risk assessment must demonstrate that the proposed variation does not impact upon the Licensing Objectives. In addition, where appropriate an amended and updated site plan detailing the new layout and/or facilities will be submitted. In cases of emergency alterations written notice will be given to the Licensing Authority prior to any changes occurring. Examples of alternations covered by this procedure would include moving stage positions, changing orientation of stage, moving of exit positions, moving of toilet locations. No alterations will be undertaken without the written consent of the Licensing Authority.

#### Major Variations

Examples of major alterations, not covered by the condition above and necessitating variation applications, would include increases in overall occupancy capacity, increases in operating hours, changes to licence conditions, changes to authorised licensable activities, the anticipated layout being moved significantly or matters significantly impacting upon any licensing objective

#### Substantial Variations

Examples of substantial alterations, necessitating the submission of a new application, would include any increase to the overall number of events in the park for example.

#### 1.13 Event Management Plan

For each event we will produce an Event Management Plan (EMP). This is an event specific document containing the details of the event. A list of the EMP inserts is included in Appendix C.

## **Section 2 Licensing Objectives**

**Under the Licensing Act 2003 there are four Licensing Objectives. Each objective will be addressed in this section.**

### **2.1 The Prevention of Crime and Disorder**

#### **2.1.1 Metropolitan Police**

The Premises Licence Holder and The Metropolitan Police will agree a Statement of Intent setting out their respective responsibilities at the event.

At least 28 days prior to each event we will have agreed the need for and if necessary requested Special Police Services as required from Metropolitan Police. If Special Police Services are required we will ensure that the agreed numbers of officers are so provided during the event.

#### **2.1.2 Sale of Alcohol**

We will have a number of bars at each event. All of the bars will be managed and operated by experienced trained staff under the supervision of the Designated Premises Supervisor. Particular emphasis is given to the sale or supply of alcohol to a person who is drunk and the sale or supply of alcohol to under 18s as both are unlawful under the Licensing Act 2003. In Chapter 13 of the EMP we will insert a full Management Plan for the operation of the sale of alcohol.

#### **2.1.3 Private Security Industry Act 2001**

We will ensure compliance with the SIA by all security companies that are employed at the events.

#### **2.1.4 Security & Stewards – Schedule & Deployment**

As part of the planning process for events we appraise the security and stewarding requirements on an event by event basis to determine the requirements for the event. These requirements are documented in the security schedule, an example based on a two staged event is shown on the following page. The schedule includes a record of the deployment at the relevant positions.

A separate log will be maintained to record the name, date of birth and unique reference number for each member of security or stewards.

Security deployments are Risk Assessed on an event by event basis and a schedule produced for each event. A schedule for each event will be inserted into Chapter 6 of the Event Management Plan.

### 2.1.5 Security & Stewards – Uniforms

All security, stewards, traffic marshals, and fire wardens will wear high visibility tabards which will each be uniquely numbered and will be marked with the appropriate job title. Supervisors or Team Leaders will be identifiable by their tabards. The tabards will be marked front and rear.

### 2.1.6 Security & Stewards - Training

All security and stewards will be trained, briefed and equipped to a standard that reflects their responsibilities. Details of training are available on request. Obviously where SIA personnel are required we will ensure that SIA personnel are deployed

### 2.1.7 Security & Stewards – Contractors & Offices

Location of the security and steward contractor's offices will be shown on the site plan.

### 2.1.8 Drugs Policy

The policy on drugs is based on three core messages:

- Prevention
- Drug dealers and users
- Welfare and treatment

#### PREVENTION

Finsbury Park Events does not condone the use of, or the dealing in, illegal drugs on site. The message, to actively discourage dealers and users, will be published in the following ways:

- a) Finsbury Park Events website
- b) There will be signage at the entrances

"The dealing in or use of illegal drugs is not condoned by Finsbury Park Events. It is illegal to take, to buy or to sell drugs. Drug enforcement laws are as applicable on site as anywhere else in the country. If you deal in drugs, it is likely that you will be arrested via security and handed over to Metropolitan Police. There are covert security onsite who will take action as appropriate. Neither anti-social nor illegal behaviour will be tolerated and participants will leave themselves liable for eviction from the site.

Experimenting with drugs can lead to adverse reactions. Drugs can kill. The crowds and the sheer size of the Festival can be very frightening and disorientating and taking drugs could spoil your enjoyment of the event. If you do take drugs and you become ill, depressed or frightened please ask a

steward to direct you to one of the many facilities on site which can help and support you”.

In addition, the terms and conditions of entry printed on the back of every ticket and signage at the entrances will state “You May be body searched at the entrance. Persons suspected of carrying items which May be used in an offensive or dangerous manner, or carrying out illegal activities within the arena or other parts of the site May be searched”.

## DRUG DEALERS AND USERS

- Finsbury Park Events security will take an active role monitoring for drug dealing and will work in full co-operation with Metropolitan Police.
- Finsbury Park Events security will conduct random searches for drugs.
- Finsbury Park Events security will work as an intelligence gathering agency in partnership with the Metropolitan Police
- When there is a strong suspicion of drug dealing, security will inform and assist Metropolitan Police in every way possible
- Finsbury Park Events will evict persons strongly suspected of drug dealing and wherever possible will channel these evictions via Metropolitan Police
- Finsbury Park Events will evict persons who are arrested, charged and bailed by Metropolitan Police

## WELFARE AND TREATMENT

- Many of the Finsbury Park Events security and some of Finsbury Park Events stewards are trained in Emergency First Aid and are fully informed about on site medical facilities. They can direct individuals to those facilities services, all of which work closely to provided a comprehensive and integrated service throughout the festival.

### 2.1.9 Searching and Confiscations

Random searching will take place at the arena entrance for offensive weapons or drugs along with other items that are not allowed onsite. The seizure of any property will be recorded and will then be passed on to Metropolitan Police via security for evidential purposes where appropriate. There will be a suitable receptacle for the safe retention of illegal substances and Metropolitan Police will be informed so that appropriate disposal can be arranged. There will be female staff members of duty for searching females. The ticket conditions will that searching will be carried out and there will be signage with this message at the entrances.

All reasonable steps will be taken to ensure that no glasses or bottles will be allowed inside the arena. Bottle banks will be located at the arena entrance and plastic containers will be available for decanting facilities.

The following items are not allowed through the ARENA ENTRANCE by festival goers:

- Alcohol
- Excessive amounts of cigarettes except for personal consumption
- Drinks Bottles
- Glass bottles or containers
- Cans
- Illegal Substances
- Portable laser equipment and pens
- Unauthorised professional film or video equipment
- Audio recorders
- Fireworks
- Flares
- Any goods with unauthorised Finsbury Park Events logos
- Any items which may reasonably be considered for use as a weapon
- Excessive amounts of food except for personal consumption

#### 2.1.10 Eviction Policy

Any person who fulfils the following criteria will leave himself or herself liable for eviction from the Festival. The decision as to the interpretation of these circumstances and eviction will be at the discretion of the security and stewarding staff under the supervision of the Security Co-ordinator Eviction.

#### 2.1.11 Trading Standards

Full co-operation will be given at all times with LBH Trading Standards for any investigations or inspections that they want to carry out. We actively encourage investigations against counterfeiting, illegal touting and test purchasing at all times and will be pleased to work with LBH Trading Standards on these issues.

## **2.2 Public Safety**

### **2.2.1 Health & Safety**

We are fully committed to safe working practices and a copy of our Health and Safety Policy, Site Rules and Health and Safety Questionnaire and Statement of Co-operation will be included in the Event Plan. The Health and Safety Policy contains full details of our working practices and procedures. The details of the various acts and regulations of legislation that we comply with are outlined at the end of the Operating Schedule.

All phases of the event including the load in, the festival itself and the load out are given equal status as far as health and safety are concerned. We will take all reasonable steps to ensure that all employees, self-employed people, Contractors and sub-Contractors have the necessary training, experience, competence and expertise to carry out their work safely. All contractors are required to sign our Statement of Co-operation and supply their own method statements, risk assessments and health and safety polices. All contractors are given a copy of the Site Rules.

All work onsite will be monitored by the Premise Licence Holder, Site Manager and Event Safety Co-ordinator and safety inspections will take place regularly. All users are briefed to conduct visual checks prior to using equipment. We will conduct an internal safety audit and review of the festival and an external audit and review in conjunction with the Multi Agency forum at the post event Debrief.

### **2.2.2 Risk Assessment**

We will ensure that the latest edition of the Festival Risk Assessment is brought to the attention of all staff, contractors and, where applicable, stall holders, artists and visitors to the festival site.

We will ensure that the risk control measures, identified in the assessment, are being adhered to and suitable competent staff are available to ensure that the risks are monitored and adequately controlled at all times.

### **2.2.3 Event Safety Coordinator**

We will appoint an Event Safety Coordinator. Their role will consist of the following:

- (i) Liaison with lead subcontractors and any self-employed persons to be employed at the venue and ascertain their competence;
- (ii) assistance in the inspection of the venue before and during the event;

- (iii) assistance in the inspection of all structures and electrical services;
- (iv) checking and obtaining all relevant certification, safety policies etc;
- (v) advising of any unsafe work or inappropriate systems of work or unsafe equipment observed and,
- (vi) assist in the stopping of unsafe work or inappropriate systems of work or the use of unsafe equipment.

This person will have no other duties or responsibilities.

#### 2.2.4 Structures

All structures will be marked on the site plan and all structural drawings and calculations will be submitted to LBH and inserted into Chapter 8 of the EMP at least 14 days prior to the event.

All structures will be checked by the Event Safety Officer and the relevant contractor will self-certify the structure. Records of this certification will be kept in the Licence Compliance Office and will be available for inspection by LBH Building Control Officers.

#### 2.2.5 Power Supply

We will contract a competent electrical contractor to ensure that all site electrical installations and generators are installed and checked for compliance with the current edition of the regulations for Electrical Installations issued by the Institution of Electrical Engineers, relevant and current British Standards and HSE Guidance Note GS50 (second edition: 1997) and HSG195 'The Event Safety Guide'. Any defects will be properly corrected and an electrical certificate in the form prescribed in the Institution of Electrical Wiring Regulations will be submitted to the Licensee before any member of the public is admitted to the site. All electrical cable runs to areas where the public have access will be either buried or flown so as to protect them against damage and prevent trip hazards.

We will submit an Electrical Completion Certificate, provided by our contractor, to LBH before the public are admitted to the site. This certificate state that 'the power and public lighting equipment is in good repair and condition and has been installed to industry standards with particular regard to public safety'.

We will ensure that Portable Appliance Testing (PAT testing) has been carried out and evidence of PAT testing is kept on site by operators to be made available to the Licensing Authority at the pre-event inspection on request.



A sensitive earth leakage protection system (residual current device) will be installed and maintained as may be reasonably required by LBH and LFEPA as part of the wiring installation of each electrical circuit.

The device will be designed to operate if the earth leakage current exceeds 0.03 A and will have a maximum operating time of 30 milliseconds. A test button will be incorporated.

When three phase portable generators are used, and it is not possible for RCDs to be installed then an earth spike of sufficient size to take the full load capacity of the generator, and other equipment equal to or better than a suitable earth loop monitor will be incorporated in the power circuit system.

The position of all generators and storage of fuel will be as approved by LBH (following consultation between the Licensee, LFEPA and Trading Standards Department) and marked on the site plan. They will not be accessible to the public. Arrangements for fuel storage will include a bunded area sufficient to contain any spillages.

We will install temporary lighting towers in the agreed positions as shown on the lighting plan in Chapter 10 of the EMP.

#### 2.2.6 Litter

We will appoint a cleaning contractor who will be responsible for the collection and removal from the site of all litter. Pre, during and post event.

This appointed contractor will produce a schedule of planned works which will be inserted into Chapter 15 of the EMP.

This schedule will include the numbers and types of receptacles positioned around the site

Any clinical waste will be handled and disposed in accordance with all statutory requirement and guidelines

We will submit a full waste management plan confirming the types, numbers and location of receptacles for the collection and storage of refuse and litter and of the arrangements for the regular emptying to LBH not later than 28 days prior to the event.

#### 2.2.7 Provision for Persons with Special Needs

- a) Persons with Special Needs that are Blue Badge Holders or are registered as disabled are allowed to bring a carer free of charge to the event under our two for one scheme.
- b) We will install adapted toilets at each of the toilet blocks in the arena, at the medical centre and at the front of house platform viewing platform.

- c) At the major stages we will install viewing platforms for persons with special needs. These will be stewarded to ensure no unauthorised access.
- d) Our on site medical centre has storage facilities for personal medication if required.

### 2.2.8 Sanitary Facilities

#### WATER SUPPLY

- (i) We will maintain an adequate constant supply of water to the entertainment area. This water will be of the standard to meet the Water Supply (Water Quality) Regulations 1989 (as amended) relating to the quality of water intended for human consumption.
- (ii) A water supply will be maintained to the pit area of each stage. This supply will not be within reach of the public. Any storage containers used will be clean and fit for use
- (iii) Any water supply pipes will be protected against damage and where they cross an area with public or vehicular access then they will be buried or flown. They will not be run in ditches or streams unless they have been staked well clear of any liquid.
- (iv) We will install 6 clearly marked drinking water outlets in the arena.
- (v) All first aid points will be supplied with drinking water.
- (vi) The production area is provided with a mains water supply which includes the provision of water to crew caterers, toilets, showers and at least one standpipe.
- (vii) All wastewater will be discharged to 1200 gallon tanks which will be emptied and the waste removed from site.

#### SANITARY ACCOMMODATION

- (i) Sanitary accommodation will be supplied inline with guidance from The Event Safety Guide (HSG195) to the event. The maximum capacity allowed under the Premises Licence is 39,999 which requires the following provision:

40 male WCs  
134 urinals

200 female WCs  
6 special needs adapted WCs

- (ii) All sanitary accommodation will be installed at least 24 hours before the event. Urinals will be provided with satisfactory screening of the users from general view and be sign posted and lit.
- (iii) In addition to public sanitation we will install facilities for working personnel.
- (iv) We will make it a condition of contract between us and our sanitary contractor to ensure that each toilet block has an attendant stationed there to ensure that the toilets are cleaned, maintained and stocked with consumables throughout the event.
- (v) Our contractor will be conditioned to ensure that provision is made for the regular emptying and removal of waste from all sanitary accommodation and washing facilities. 14 days prior to the event we will advise LBH of the location of the disposal facility used
- (vi) Suitable and sufficient hand washing facilities of an approved type will be provided with all sanitary accommodation.
- (vii) Suitable and sufficient sanitary and washing facilities will be provided for use by disabled persons, designed to meet the requirements of BS 8300:2001 - Design of Buildings and their Approaches to Meet the Needs of Disabled People, Code of Practice. We will provide sanitary facilities for the events as agreed with LBH.

## WASTE WATER

Other than as mentioned in Water Supply (xi) above all waste water will be removed from site by tanker and disposed of in the correct manner

### 2.2.9 Medical Provision

We will contract a professional organisation to provide medical cover for the events. Using the guidance in Chapter 20 of The Event Safety Guide (HSG195), our experience and that of our contractor we will determine the level of resources required for the event. The London Ambulance Service will be advised of the dates and profiles of the events. The Event Safety Guide level of provision is shown on the following page. Any alterations to this level of cover will be agreed with LBH and LAS.

Our medical provider will be included on the event communication system.  
This would normally be by two way radio.

During the build and breakdown we will have first aid provision on site.

EVENT SAFETY GUIDE MEDICAL PROVISION RECOMMENDATIONS		
Nature of event	Music festival	3
Venue	Outdoor in confined location, eg park	2
Standing / seated	Standing	3
Audience profile	Predominantly young adults	3
Past history	Good data, high casualty rate	2
Expected numbers	Less than 40,000	24
Expected queuing	Less than 4 hours	1
Time of year	Summer	2
Proximity to definitive care	Less than 30 minutes by road	0
Profile of definitive care	Choice of AE Departments	1
Additional hazards	None	0
Additional onsite facilities	Suturing	-2
	Minor surgery	0
	Plastering	0
	Psychiatric / GP facilities	0
Total score		39
Provision required		
3	Ambulances	
20	First Aiders	
10	Ambulance personnel	
2	Doctors	
4	Nurses	
1	NHS ambulance manager	

## 2.2.10 Fire Safety

a) A Fire Risk Assessment will be produced for each event

b) LFEPA will be called to any outbreak of fire.

c) Fire Safety Team

We will contract a professional private organisation to provide a Fire Safety Team and Fire Fighting Equipment to the events. The Fire Safety Team will consist of three uniformed, trained fire fighters. They will mount a continuous fire watch whilst the events are taking place.

All other security/stewarding personnel are given basic instruction in the use of fire fighting equipment and their duties in the event of a fire.

d) Equipment and Signage

Appropriate fire fighting equipment and exit signs will be provided in locations where required. All fire points will be clearly signed and all equipment available for instant use. The number of fire extinguishers typically provided is detailed in the following table.

<b>FINSBURY PARK EVENTS</b>			
<b>FIRE FIGHTING EQUIPMENT ALLOCATION</b>			
<b>LOCATION</b>	<b>WATER</b>	<b>CO2</b>	<b>BLANKET</b>
Stage 1	4	2	2
Dressing Rooms	3		2
Generators		2	
Stage 2	2	2	2
Dressing Rooms	1		1
Generators		2	
Stage 3	2	2	2
Dressing Rooms	1		1
Generators		2	
Arena Entrance	2		
Emergency Exits	10		
Production Office	1	1	
Crew/Artist Catering	1	2	2
Guest Area Catering	1	2	1
Bars	6	6	
Security Control	1	1	
Trader Block	3	3	

Contingency	20	10	2
TOTAL	57	37	12

The onsite Fire Safety Team have the ability to refill water extinguishers onsite. All food, non food and sponsor installations are responsible for their own fire fighting equipment subject to inspection by our onsite Fire Safety Team and if required LFEPA. All food traders will as a condition of contract comply with LBH guidance for mobile catering units. Therefore the total number of extinguishers available onsite will be well in excess of the totals outlined in the table.

e) Marquees

All fabrics and other sheeting used in the construction of tents, booths, stalls and similar structures - roof coverings, weather protection covers and all scenery, curtains, drapes and decorations used in or upon structures will be rendered flame retardant and be maintained in that condition when tested to BS5438. Certification will be available in the Licensing Compliance Office.

Appropriate fire fighting equipment will be supplied to marquees in prominent positions.

f) Drapes and Decorations

All curtains, drapes and decorations supplied and used by the event or their contractors will carry flame retardancy certification or be inherently flame retardant. The details of all such materials will be held in the Licensing Compliance Office. Any artificial or dried foliage will be flame retardant.

g) Means of Escape Arena

At events where we install perimeter fencing we will install an appropriate number of 5m exit gates positioned evenly around the entertainment arena. These will be alphabetically signed to the front and rear and will be lit.

Each gate will be manned throughout the time that the public are in the arena.

h) Means of Escape Marquees

We will install an appropriate number of evenly spaced exits of sufficient exit width positioned evenly around the marquees.

In respect of such exits:-

- (i) The exits will be formed either by providing openings in the sides of the marquee, with the canvas secured back, or by the provision of fixed doors and frames

- (ii) Any fixed doors used to provide exits will be hung to open outwards, maintained unobstructed, and only fastened with pressure release devices.
- (iii) Above each exit will be signage conforming to the Health and Safety (Safety Signs or Signals) Regulations 1996. These signs will be kept free of obstruction at all times.
- (iv) There will be no obstruction or trip hazard to any part of any exit, provided that where 2 exits are immediately adjacent to each other, a central pole May be permitted (with the approval of the Licensing Authority) subject to the provision of a suitable barrier between the pole and the corresponding guy rope.

28 days prior to the event we will submit tent exit calculations in tabulated form to LBH and LFEPA. These will include occupancy figures for each marquee.

#### i) Exit Routes

We will ensure that all guy ropes, tent pegs and stakes do not obstruct a route to a place of safety. Where they flank such a route they will be shielded to a height of 2m to form a passageway.

All exit routes will be kept free from obstruction throughout the period of time that the public are on site.

Any structures or marquees containing seating, displays, etc, gangways will be arranged and maintained so as to provide direct access to the exits provided.

#### j) Seating

If any seating is installed into marquees full details will be submitted to LBH least 28 days prior to the event.

#### k) Gangways

Any passages or gangways will be maintained at a width of at least 1100mm wide and will lead directly to the exit provided.

Security and stewards will be briefed to ensure that no person will be allowed to sit or stand in a gangway, passage, corridor or exit route unless previously agreed with LBH

#### l) Lighting

We will install emergency lighting to enable the public to see their way out of the marquees in the event of the failure of the general lighting. Unless



otherwise approved in writing by the Licensing Authority it will be in accordance with BS5266 Part 1 1988.

Combustible materials will not be stored under any stage.

m) Explosive Materials

We will ensure that no explosives, gun powder, fireworks or pyrotechnics are stored on site unless LFEPA and LBH have been notified.

n) Refuse

We will ensure that our waste management team regularly empty the bins in the public arena and remove the waste to collection points in non public areas.

We will have litter pickers on site throughout the event to respond to and prevent any, build up of waste.

o) Trader Catering

We will ensure that no heating or cooking appliance is installed inside a tent or catering unit which is not specially laid out for the purpose.

Catering concessions are allowed to trade on site by invitation only.

A condition of being allowed to trade on site is that they complete our fire safety checklist. A copy of this is in Chapter 11 of the Event Management Plan.

Our Fire Safety Team will carry out pre event inspections of catering units to ensure that they are meeting the conditions of their checklist.

They will particularly check:

- LPG appliances have been correctly installed.
- All concessions have a 5kg dry powder extinguisher and fire blanket.
- That fixed piping has been used where practical and where not flexible tubing is used it should be fit for purpose, well maintained and secured by crimped or jubilee clips.
- That LPG is stored correctly in an upright position and any excess supplies are moved to the on site LPG store.

All concessions are advised that we do not allow petrol generators on site under any circumstances nor are they allowed to power their concession from the engine of their vehicle if petrol driven.

p) Liquefied Petroleum Gas

We will limit each stall using LPG to one spare cylinder for each LPG cylinder in use. All other LPG will be stored in the onsite LPG store as shown on the site plan. This store will be in accordance with the LPGAS Association Code of Practice No.7 of July 1998 'Storage of Full and Empty LPG Cylinders and cartridges' and HSG 195 'The Event Safety Guide'.

Each stall will be inspected to ascertain the amount of LPG stored and in use at each stall. The amount of LPG stored on any stall will not exceed that which can be reasonably expected to be used on that stall during the event.

(Note: The word stall will include any vehicle, tent, store or other accommodation used in connection with any business on site).

We will also ensure that all stalls comply with LBH and LFEPA document 'Additional Guidance of Mobile Catering Units – The Keeping and Use of LPG (Butane and Propane) in Vehicles.

#### 2.2.11 LASERS

If there are any laser displays we will ensure that the laser contractor supplies a suitably qualified safety officer. The contractor's operator and safety officer will be required to attend a meeting at least 7 days prior to the event with the relevant LBH officers.

Guidance will be taken from HS (G) 95 'The Radiation Safety of Lasers used for Display Purposes' and HSG 195 'The Event Safety Guide'

If outdoor lasers are used we will inform the CAA.

All documentation, risk assessment, technical details, operating procedures required to comply with HS (G) 95 'The Radiation Safety of Lasers used for Display Purposes' will be submitted to LBH 21 days prior to the event.

As a condition of contract our laser contractor will sign off on the installation and operation of the lasers stating that they have been installed and will be operated with particular regard for public safety. The contractor's safety officer will be on site throughout the period that the lasers are in operation

#### 2.2.12 Special Effects

##### Fireworks/Pyrotechnics

If any Fireworks or Pyrotechnics are used at the event we will ensure that they are supplied by a competent contractor and that full details including fire positions are agreed with LFEPA

The storage and operation of fireworks /pyrotechnics will follow the advice given in HSG 195 'The Event Safety Guide', HSG 123 'Working together on Fireworks Displays' and British Standard 7114:1988.

For fireworks displays, the technical information required by HSG123 including a site plan and measurements will be provided to the Licensing Authority not less than 21 days prior to the event.

For pyrotechnic stage displays we will provide details of the stage plot, quantity, type, description and effect not less than 7 days prior to the event

#### Smoke and Fog

Smoke and fog will only be provided from solid carbon dioxide (dry ice), liquid nitrogen, fog machines or portable carbon dioxide extinguishers. Care will be taken that equipment is placed, sited or used in such positions to ensure that there is no risk of burns to public, performers, artistes, technical crews or other persons, or any risk of any unacceptably high concentrations of gases which could cause asphyxiation.

All smoke/fog machines will be positioned away from exit routes and protected from unauthorised interference.

The volume of smoke will be kept to a minimum so as not to affect the escape routes, cause obstruction of exit signs or cause false alarms in any smoke detection system.

All smoke/fog machines will be controlled by a competent operator at all times, following the instructions given by the smoke machine's manufacturer and in accordance with HSG 195 'The Event Safety Guide' and HSE Guide 'Smoke and vapour effects used in entertainment'

#### Strobe Lights

All strobe light effects will be operated on a flicker rate of not more than 4 flashes per second.

Where more than 1 strobe light is in use, the flashes will synchronise. Continuous operation of strobe lighting for long periods will be avoided.

Where strobe lights are in use warning notices of their use will be conspicuously displayed at the entrance to the big tops where they are being used. Siting of strobe lights will be in accordance with HSG 195 'The Event Safety Guide'

Stewards in areas where strobe lighting is used will be trained in dealing with persons suffering from epileptic fits.

#### Ultraviolet Light

Ultraviolet lamps will only be used strictly in accordance with the manufacturer's instructions.

Exposure of performers and staff to ultraviolet lamps will be kept as low as reasonably practicable and no lamps will be used which do not incorporate a UVB filter either integral with the lamp (double skinned lamp) or in the lamp housing. Lamps will not be used if the outer skin is broken or the filter is missing from the lamp housing.

If any real flame, explosives or smoking on the stage are planned we will consult with LFEPA and LBH and ensure that their consent Authority has obtained not less than 7 days before the event.

#### 2.2.13 Fairground Attractions

14 days prior to the event we will provide LBH with a list of all fairground rides, sideshows and similar attractions attending the event.

The list will include for each attraction:

- The name and nature of the attraction
- The name and address of the operator
- Insurance for the attraction
- Test and Maintenance Certificates for the Attraction

All attractions will comply with the Health and Safety Executive's guide HSG 175 "Fairgrounds and Amusement Parks - Guidance on Safe Practice" and associated documents and with Haringey Council Byelaws.

All relevant maintenance, inspection, test and insurance certificates and records for each attraction will be held on site and made available to any authorised officer of the Licensing Authority on request.

#### 2.2.14 Communication

##### a) Radio System

Key staff will be issued with a festival radio, contact list and instructions for radio use. Any Contractors wishing to internally issue their staff with their own set of communication must ensure that the frequencies do not clash. Staffs who work in noisier areas or those required to do much manual work are issued with earpieces. Distribution of radios and radio channels is available from the Production Office. The radio system at the event will be managed by an appointed Production Office staff member. As we use many of the same Contractors for all our festivals the key workers know the radio protocol that we adopt. Most business is co-ordinated through the Production Office via channel 1. All workers issued with radios are also given a radio channel list which shows which channel everyone is on; this enables our more experienced workers to liaise direct with each other on minor issues. Contingency radios are available.

b) Landlines

Landlines are installed in Control rooms and in other key offices onsite.

c) Directory

A full landline, mobile and radio channel contact directory of all key management and personnel will be submitted via the Multi Agency forum no later than 7 days prior to the start of the festival.

d) Meetings

We will agree times for on site Multi Agency Meetings if deemed necessary. One of the advantages of the Multi Agency forum is that all terminology becomes uniform and so there is no misunderstanding service to service with regard to the festival's structure and procedures

e) Emergency Communication

Public information can be broadcast immediately at all tents and stages by the Stage Managers, who will only take instruction from the Premise Licence Holder or his Assistant. This would be used in the event of an Emergency or Major Incident. Loud hailers will be by Security and stewards to give information to the public.

2.2.15 Trading

All trading at the events is by invitation only. We will supply LBH a full list of vendors, food and non-food at least 14 days prior to any event.

2.2.16 Major Incident Planning

We will formulate a major incident plan for the event. This will be discussed and revised in the Multi Agency Forum and will be inserted into Chapter 4 of the EMP.

## **2.3 The Prevention of Public Nuisance**

### 2.3.1 Noise

- a) We will employ a team of industry recognised Noise Consultants to monitor on site and off site noise. In advance of the event we will agree off site noise levels with LBH EHO.
- b) The sound systems of the principal stages will be available for testing by the Licensing Authority at least 24 hours before the event. All testing of amplified equipment before the event will be agreed with LBH.
- c) We will ensure that LBH officers that require unrestricted access to the sound mixing positions and backstage areas of the stages for the purpose of sound level measurements and communication with the mixing engineer(s) will be issued with the correct event accreditation.
- d) We will provide sound level monitoring equipment to IEC Type 1 Standard at the all stage sound mixing positions and sound levels set by LBH in agreement with our Noise Consultants at these positions will be adhered to. The sound level equipment will be set up so as to display  $L_{Aeq,1min}$  and the positioning of the equipment will be in agreement with, and approved by LBH.
- e) Agreed levels will be set prior to the event during the sound test in agreement with LBH. These levels will only be altered by agreement with our Noise Consultants and LBH to ensure compliance with a) as shown above.
- f) We will have full control over all amplified noise sources on site and will arrange for any noise sources to be reduced or eliminated. This includes all concessions and any fun fair rides.
- g) 14 days prior to the event we will submit a plan to LBH showing the layout of all stage loudspeakers and mixing desks. This will include a schedule of the amplification equipment and will include any sponsor activities.
- h) Our security personnel will ensure that unauthorised amplification equipment is not brought onto the site. Any unauthorised equipment will be confiscated and returned post event.
- i) Any noise propagation tests, rehearsals or sound checks will take place between of 1000 and 1800hrs for a maximum of 2 hours unless agreed by LBH.
- j) A leaflet drop is carried out locally in advance of the events advising of a complaints line. This is installed on site and manned throughout the open

hours of any events. All calls to this line are logged and the log is available at all times to officers of LBH

### 2.3.2 Fly Posting

We will not under take any fly posting in connection with any of the events that we organise at Finsbury Park.

### 2.3.3 Street Cleansing

Under our hiring agreement for Finsbury Park we make a contribution to cleaning around the entrances of the park.

## **2.4 THE PROTECTION OF CHILDREN FROM HARM**

### 2.4.1 Underage Drinking

We will prominently display notices at the point of sale that state "It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 Licensing Act 2003". Bar staff will ask for proof of age ID whenever the customer appears to be under 18. If there is any doubt as to the age of the customer they will be refused service. The onus is on the individual to demonstrate unequivocally that they are 18 years old or over and if the individual cannot do so they will not be served. This message will be printed on the information that accompanies the tickets and website in advance of the festival. All matters regarding evaluation of the identification produced are referred to the Tent Manager. We are aware that our system may be subject to attempted abuse by over 18s buying alcohol for those under 18. Warning signs will be used to advise of the illegality of this practice. Security staff will monitor the final destination of the drinks.

No bar servers will be under 18. There will be spotters in the bar areas who will be checking that ticket holders that are underage are not being sold or drinking alcohol. Bar security and other festival security as well as bar staff will all monitor that no under age drinking is taking place. In addition security guards will also monitor the performance of the serving staff. Test purchasing operations by Trading Standards will be welcome at any time and full co-operation will be given as required. Any underage drinkers who arrive onsite with alcohol will have the alcohol confiscated by the security searching teams at the entrances or elsewhere onsite. The Designated Premises Supervisor will ensure that the bar concessionaire follows and implements the Portman Group Code of Practice on the naming, packaging and promotion of alcoholic drinks. Plenty of soft drinks and free drinking water will be available onsite as an alternative to alcohol.

When challenged for proof of the attainment of 18 years of age the following will be accepted as evidence a Portman Proof of Age Card, Citizen Card, valid UK Card or by a full or provisional photo card driving licence issued by the Driver and Vehicle Licensing Authority or by a passport. This scheme will be advertised on the website so that ticket holders should be aware of the scheme. The policy should be prominently displayed at the bar area.

Our bar operators maintain a register of refusal which notes every challenge, the ID provided and whether it was accepted and the person served.

### 2.4.2 Under 16s

The sale of alcohol is not the primary activity onsite but is rather secondary activity to the main activity which is regulated entertainment. All reasonable efforts will be made to ensure that there are no unaccompanied under 16s onsite. Ticket terms and conditions will state this and random checks will be



made by spotters. Security and stewards will be briefed to look out for unaccompanied under 16s. No table meals will be served at the Finsbury Park Events therefore there will not be any situations where a 16 or 17 year old is allowed to drink beer, wine or cider with a table meal provided that the adult purchase the drink

#### 2.4.3 Cinema

In the event that we install a cinema into any of the events it is likely that most films shown onsite are certificate 15. Security will not allow admission to any under 15s as far as is reasonably practicable. If any films are shown that are certificate 18 then security will not allow admission to any under 18s as far as is reasonably practicable.

There will be spotters in the Cinema facilities while certificate 15 and certificate 18 films are shown to specifically conduct random checks that there are no underage members of the audience. Security will be briefed to look out for and evict any underage members of the audience while certificate 15 or 18 films are being shown.

#### 2.4.4 Lost Children

If any of the events planned for Finsbury Park are deemed likely to attract large numbers of children a Lost Children service will be provided throughout the events while the public are onsite. The service will be located in a tent close to the Arena Entrance. All enquiries and dealings regarding lost children will be directed to the Lost Children's Tent and all staff onsite will be briefed about this. The details of a lost child are recorded in writing and parents or guardians looking for a lost child will be interviewed. If a report come through of lost children all security, stewards, traffic marshals, information staff, medical staff and welfare staff will be informed. Announcements can be made at the stages. These announcements will be treated as a priority and will be broadcast at the earliest opportunity. Announcements will not refer to children specifically or give personal details, descriptions or names. Trained and qualified staff will look after the children in an environment which is designed to calm and occupy the child, thus reducing the trauma of being lost. There are sleeping facilities for children.

The goal of the Lost Children Policy is to reunite each lost child with its parents or guardians. However if there is any evidence or suspicion of abuse or neglect of children, then it is our duty to pursue this further. To this end, links with LBH Social Services will be established before the start of the festival. On site there will of course be links to the Medical provision and Metropolitan Police.

Once the Lost Children service establishes that they are bona fide, are fit to be in charge of a child (for example are not under the influence of alcohol) and that we have a child matching the description, they will be reunited with their child. Before a child is allowed to leave, their parent / guardian have to sign a form and provide some form of identification. If a child is reluctant to go

with a parent or guardian then a second opinion will be sought from Metropolitan Police. Once a child has been reunited with their parent or guardian, all agencies that have been involved will be informed.

Because of the nature of the work, these staff are not exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 and are not therefore entitled to withhold information about any convictions including those which for other purposes are "spent" under the provisions of the act and they must disclose any convictions when applying for the position. Written references will also be taken up before each appointment. All staff that work with children must have clearance documentation from the Criminal Records Bureau and for those in supervisory positions, enhanced clearance is necessary. Staff working with children within the Lost Children's team are recruited from a variety of backgrounds and include social workers, childcare workers, psychologists, nurses and probation officers etc. Children will not be left in the presence of only one worker. Staff will be trained in the potential problems relating to the inappropriate handling or touching of children and staff will be conversant with procedures for discipline and dealing with un-co-operative children or their parents. Practices that threaten, frighten or humiliate children or any form of corporal punishment will not be used under any circumstances.

#### 2.4.5 Eviction of Juveniles

Any under 16s who are evicted will be offered phone call to parents, welfare needs will be addressed, if they do not co-operate they will be handed over to the police.

#### 2.4.6 Facilities for Children

The Finsbury Park Events are not normally events that attract many children and there will not normally be any planned separate children's areas. However all facilities onsite such as toilets, sanitizers, drinking water, showers, food and drink, lighting, medical provision are suitable for children as well as adults.

#### 2.4.7 Herbal Highs

Herbal highs are legal and there is no age restriction as to their use. They are not controlled substances and the Intoxicating Substances Act 1985 relates to the selling of solvents. In legal terms herbal highs can be viewed as just like the herbal supplements purchasable from a health food shop.

However we feel that there is a moral obligation to sell them responsibly and thus we will restrict them to the over 18's. All relevant traders will be briefed to sell them responsibly with appropriate information for the purchaser, knowledgeable staff to answer any queries and a strict over 18's policy backed up by clearly displayed over 18's signage.

### **Section 3 - Site Plan**

Version 1 of a typical site plan is included in this section.

A specific plan is drawn for each event and is revised and updated throughout the planning process and is discussed at the Multi Agency Meetings.

LBH have agreed that the site plans can be submitted at a scale of 1:1000 at A1. The site plan for each event will follow this format.

Along with the site boundaries and access points, the site plan will also show the locations of structures, toilets, water points fire fighting equipment and the stage heights.

## **Section 4 - Management Structure**

### 4.1 Key Personnel

Premise Licence Holder -  
See 1.7

Licence Compliance Coordinator –  
See 1.7

Dedicated Premises Supervisor -  
See 1.8

Event Safety Co-ordinator –

The Premise Licence Holder will appoint an Event Safety Co-ordinator who will be of sufficient competence, status and authority effectively to take responsibility for safety at the event and be able to authorise and supervise safety measures. The Event Safety Co-ordinator will be responsible for:

- Monitoring of contractors
- Liaison with contractors
- Liaison with LBH Health & Safety Officers
- Checking of method statements and risk assessments
- Preparation and monitoring of site rules
- Safety inspections and audits
- Collection and checking of completion certificates
- Communication of safety information to contractors and employees
- Monitoring and co-ordinating safety performance
- Co-ordinating safety in response to a Major Incident

The name and contact details of the Event Safety Co-ordinator will be supplied via the Multi Agency forum no later than 7 days prior to the start of the festival.

Site Manager –

The Site Manager will be responsible for the booking of contractors throughout the planning process and for all site logistics and infrastructure during the load in, the festival itself and load out. The Site Manager will be based in the Production Office.

Production Manager –

The Production Manager will be responsible for all on stage infrastructure – lights and sound etc and will have an active role in monitoring and informing the Premise Licence Holder or his Deputy of running orders and running times in order to ensure curfew compliance. The Production Manager will be based in the Stage Managers Office.

Security Co-ordinator –

The Security Co-ordinator will be responsible for co-ordinating the security and stewarding company's onsite to ensure that the teams work cohesively and to a common objective. The Security Co-ordinator or their Deputy will be

available onsite at all times that the site is open to ticket holders. Full logs of the security operation will be kept.

**Medical Co-ordinator –**

The Medical Co-ordinator will be responsible for the onsite medical facilities and service. The Medical Co-ordinator or their Deputy will be available onsite at all times that the site is open to ticket holders. Full logs of the medical operation will be kept.

**Fire Co-ordinator –**

The Fire Co-ordinator will be responsible for the onsite Fire Safety Team and co-ordinating the appropriate means by which all fires on site are dealt with which may include requesting the attendance of LFEPA. The Fire Co-ordinator or their Deputy will be available at all times that the site is open to ticket holders. The Fire Co-ordinator will be responsible for the installation of all fire fighting equipment.

Any changes to the above job descriptions will be agreed and approved via the Multi Agency forum.

#### 4.2 Multi Agency Forum

We will utilise the format of Multi Agency meetings to bring together all key event staff and agencies involved in the event and normally we will start to meet at least three months before the first event. It will be at these meetings that the detail of the festival's progress and direction will be discussed and agreed. Minor variations and improvements to this Operating Schedule and the Risk Assessment will be discussed and agreed via the Multi Agency forum. An Event Management Plan including the inserts listed at the end of this Operating Schedule along with an updated site plan will be supplied to the Multi Agency forum no later than 28 days prior to the festival. Multi Agency meetings will continue throughout the actual event at agreed times and will conclude with a post event debrief.

Any authorised officer of the Metropolitan Police, any authorised officer of the LFEPA, any authorised officer of Haringey Council, and any authorised officer of the Child Protection Agency will have free access to all parts of the licensed site at all reasonable times for the purposes of supervision and enforcing the observance of this Operating Schedule and Risk Assessment, for the prevention and detection of crime and criminal activity, for the monitoring of the prevention of public nuisance, public safety and the protection of children from harm.

#### 4.3 Multi Agency Inspections

There will be scheduled Multi Agency inspections of the event site for suitability of use at times to be agreed via the Multi Agency forum.

There will be scheduled Multi Agency inspections of the site daily during the festival. The Premise Licence Holder will not permit the admittance of ticket holders to specific licensed areas until such time as LBH Officers have provided direct authorisation. The times, dates and purpose of these inspections will be

agreed with the Multi Agency forum and specified in the Event Management Plan.

#### 4.4 Metropolitan Police

Throughout the planning process we will communicate with Metropolitan Police via the Multi Agency Forum and outside of that if required.

**Section 5 Traffic**

Finsbury Park Events are always advertised and promoted as having no public parking and patrons are advised to use public transport. Finsbury Park is well served by public transport. The area is served by two underground and one main line stations and 13 day and 6 night bus routes.

As part of our hiring agreement for the park Haringey Council ensure that the necessary parking restrictions are installed.

As part of the multi agency process we discuss our plans on an event by event basis with the local public transport providers.

A leaflet drop is carried out locally in advance of the events advising of local transport diversions and event parking restrictions.

**Section 6 – Risk Assessment**



**Section 7 Insurance**

The Premise Licence Holder will take out Employer's Liability Insurance, Public Liability and third party insurance adequate for the total capacity of the licensed site. All contractors will be required to supply their own certification of insurance. Funfair rides are required to supply their own certification of insurance. Copies will be kept in the Licensing Compliance Office

No later than 28 days prior to the start of the festival the Premise Licence Holder will provide Haringey Council with certified copies of the policy and certificates of insurance, or other acceptable proof of cover.

## Appendix A - Legislation

We will adhere to the following legislation and any other legislation that has not been published at the time of writing that is relevant to our activities.

Children Act 1989  
Controlled waste regulations 1999  
Controlling the radiation safety of display laser installations 1996  
Control for substances hazardous to health regulations 1999  
Disability Discrimination Act 1995  
Electricity at Work Regulations 1989  
Environmental Protection Act 1990  
Fire Precautions (Workplace) Regulations 1997  
Fire Precautions Act 1971  
Fireworks (Safety) Regulations 1997  
Health and Safety (First Aid) Regulations 1981  
Health and Safety at Work etc Act 1974  
Health, Safety and Welfare Regulations 1992  
Licensing Act 2003 and Section 182 Regulations  
Management of Health and Safety at Work Regulations 1999  
Manual Handling Regulations 1992  
Noise at Work Regulations 1989  
Occupiers Liability Act 1957  
Personal Protective Equipment at Work Regulations 1992  
Private Security Industry Act 2001  
Public Entertainment Licences (Drug Misuse) Act 1997  
Lifting Operations and Lifting Equipment Regulations 1998  
Provision and Use of Work Equipment Regulations 1998  
Regulatory Reform (Fire Safety) Order 2005  
Removal and Disposal of Vehicle Regulations 1986  
Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995  
Safety Signs and Signals Regulations 1996  
Traffic Signs Regulations and General Directions 2002  
Waste Management Licensing Regulations 1994

## Appendix B - Bibliography

We have consulted and will continue to consult the following guidance and any other guidance that has not yet been published at the time of writing that is relevant to our activities:

British Beer and Pub Association's  
Guidelines on On-Trade Promotions - guide on Point of Sales Promotions  
Portman Group Code of Practice  
The London Borough of Haringey Statement of Licensing Policy January 2005  
and any future drafts  
Safer Clubbing Guide  
A guide to the Reporting of Injuries, Diseases and Dangerous Occurrences  
Regulations 1995  
Civil Contingencies Act (replaces Dealing with Disaster)  
Code of Practice on Environmental Noise Control at Concerts 1995  
Controlling the Radiation Safety of Display Laser Installations 1996  
Electrical Safety at Places of Entertainment 1997  
Electrical Safety for Entertainers 1997  
Environmental Protection Act Ch 43 Duty of Care: A Code of Practice 1990  
Event Safety Guide; A guide to health, safety and welfare at music and similar  
events  
Fairgrounds and Amusement Parks: Guidance on safe practice. Practical  
guidance on the management of health and safety for those involved in the  
fairgrounds industry 1997  
First Aid at Work: The Health and Safety (First Aid) Regulations 1981  
Approved Code of Practice and Guidance 1997  
Five steps to Risk Assessment 1998  
Guide to fire precautions in existing places of entertainment and like premises  
1990  
Guide to Fire Safety at Open Air Events – (in production)  
Maintaining portable and transportable electrical equipment 1994  
Management of Health and Safety at Work Regulations 1999 Approved Code  
of Practice  
Managing contractors: A guide for employers 1997  
Managing crowds safely 2000  
Manual Handling Operations Regulations 1992 Guidance on Regulations  
Memorandum of guidance on the Electricity at Work Regulations 1989  
Police Code of Practice re CCTV  
Radiation safety of lasers used for display purposes 1996  
Reducing noise at work: Guidance on the Noise at Work Regulations 1989  
Research to develop a methodology for the assessment of risks to crowd  
safety in public venues parts 1 and 2 1999  
RIDDOR explained: A short guide to the Reporting of Injuries, Diseases and  
Dangerous Occurrences Regulations 1999  
Rider – operated lift trucks: Operator training. Approved Code of Practice and  
guidance 1999  
Safe operation of passenger carrying amusement devices – all relevant  
devices 1985 – 1990  
Safety use of lifting equipment: Lifting Operations and Lifting Equipment  
Regulations Approved Code of Practice and Guidance 1998

Safe use of work equipment Provision and Use of Work Equipment  
Regulations Approved Code of Practice and guidance 1998  
Safety signs and signals Guidance on Regulations 1996  
Smoke and Vapour Effects used in Entertainment 1996  
Temporary Demountable Structures: Guidance on design, procurement and  
use (2<sup>nd</sup> edition) 1999  
Working at Heights in the broadcasting and entertainment industries  
Working together on firework displays: A guide to safety for display organisers  
and operators 1999  
Workplace health safety and welfare: Approved Code of Practice and  
guidance 1992

## Appendix C – Event Management Plan Inserts

### Chapter 1 – Planning and Management

Health and Safety Policy

Health and Safety questionnaire and Statement of co-operation

Site Rules

Staff List

General inspection checklists

### Chapter 2 – Site Plan revisions

### Chapter 3 – Fire Safety

Guidance in the reporting of fires for stewards and security

Risk Assessment for fire provision in portacabins and bunkabins

Fire Precautions in the Workplace Trader Checklist

Fire Certificate to Operate

Fire Safety Advice

Tent Exit Calculations

Biographical information for Fire Safety Team

### Chapter 4 – Major Incident Planning

Major Incident Plan

Stopping the Music Plan

Cancellation Contingency Plan

### Chapter 5 - Communication

Instructions for Radio Use

### Chapter 6 – Crowd Management

Security Report

Security Standards, Procedures and Policy

Security Statement of Intent

Stewarding Statement of Intent

Terms and conditions of entry

Biographies and training information from each security and stewarding company

Ticket Control Document

Arena Entrance diagram

Security Placement Schedule

### Chapter 7 – Transport Management

Statement of Intent Traffic Marshals

Forklift Safety Information

### Chapter 8 - Structures

Big Top Drawings

Stage Drawings

Temporary roadway technical information

**Chapter 9 - Barriers**

**Barrier technical information**

**Fencing technical information**

**Crowd control barrier technical information**

**Chapter 10 – Electrical Installations & Lighting**

**Finsbury Park Lighting Plan**

**Chapter 11 – Food, Drink and Water**

**Drinking water and plumbing specification**

**LBH and LFEPA document 'Additional Guidance of Mobile Catering Units –  
The Keeping and Use of LPG (Butane and Propane) in Vehicles.'**

**Water main map**

**Food Traders checklist**

**Essential Information for Traders**

**Trading Regulations**

**Bar staff training information**

**Chapter 14 – Sanitary Facilities**

**Procedure in the event of a Poly John toilet being overturned.**

**Toilet specification**

**Toilet Management Structure**

**Toilet contractor biographical information**

**Chapter 15 - Waste Management**

**Waste Management Specification**

**Waste Management Contractor Company Biography**

**Chapter 16 – Sound: Noise and Vibration**

**Over run contingency plan**

**Noise Audience and Staff Exposure Information Sheet**

**Noise Warning sign**

**Chapter 20 - Medical, Ambulance and First Aid Management**

**Medical Plan**

**APP.1B**

**RISK ASSESSMENTS**

Risk Assessment  
Finsbury Park Events 2006

## RISK ASSESSMENT

Finsbury Park Events  
Finsbury Park  
London  
N4

Carried out by:  
Melvin Benn  
Premise Licence Holder  
Finsbury Park Events

All enquiries to:  
Festival Office  
Mean Fiddler Music Group  
16 High Street  
Harlesden  
London NW10 4LX



## Risk Assessment Finsbury Park Events 2006

In drawing up a Risk Assessment for Finsbury Park Events at Finsbury Park I have drawn upon the Event Safety Guide (A Guide to Health, Safety and Welfare at Music and Similar Events) as well as my own experience and that of my colleagues.

It has two main thrusts of examination:

- a) The risk to employees in the build, production and operation of the event
- b) The risk to employees and non employees (ticket holders, guests and artists) working at or attending the festival.

For item a) I have looked at specific areas where risk of injury may occur to people employed in the build, production and operation of the event due to improper or non safe working practices.

All contractors will be actively encouraged to continuously review their working practices in an effort to render the working environment as safe as possible.

The Health and Safety questionnaires detailing contractor's responsibilities will be collected and collated by my Licensing Compliance team. This questionnaire has to be signed and returned before a contract will be considered binding. All contractors will be expected to supply and comply with their own risk assessments, method statements and insurance certification. These will be collated and retained in the Licensing Compliance Office. All reasonable efforts will be made to ensure that site rules are given out to contractors and staff as they arrive onsite and signage containing the site rules will also be displayed around the site. All contractors will be expected to comply with good practice and legislative requirements in respect of their specialism. These procedures are all an essential and core part of the Risk Assessment process.

Structural drawings and calculations will be obtained in advance and these will be supplied to Haringey Council. Completion certificates will be signed off for all completed installations and these will be supplied to Haringey Council.

The appointment of an Event Safety Co-ordinator with specific responsibilities to co-ordinate the collection of information and monitoring of performance in respect of contractor's standards with regards to health and safety is a further essential part of the Risk Assessment. The Event Safety Co-ordinator will ensure a full system of reporting is carried out.

Teams of monitors will inspect the site and the facilities on a regular basis and a written record will be kept in the Licensing Compliance Office.

There will be continual monitoring of all of the hazards and control procedures outlined below and corrective action will be taken as necessary.

A health and safety audit will be taken at regular intervals to monitor whether there are any areas that can be improved upon. These will be fed into the current Event Management Plan and supplied to the Multi Agency forum.

The risks to the ticket holders, guests and artists attending the event have been assessed by looking at the risk of danger due to the poor erection and installation of structures, facilities and equipment installed as part of the infrastructure or the use of improper or unsafe materials in that construction or the ignoring of the conditions set by Haringey Council or guidelines set out in the Event Safety Guide in relation to quantities of toilets and other services (including medical, welfare and waste/litter) for example.

In all the hazards listed below those who may be harmed are employees, contractors, sub contractors, guests, artists and ticket holders. Due to the fencing and security personnel who maintain the integrity of the site, it is very unlikely that any members of the public who do not have tickets would be onsite. However should they be onsite then the hazards and control measures that would affect them would be the same as for ticket holders.

**Risk Assessment  
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The actions I have taken in steps 1-35 below and the integration of the use of checklists as well as a commitment to abide by the agreed licence conditions will, I believe, mean that I have taken all reasonable steps to ensure that ticket holders, guests and artists have had those risks reduced to a minimum.

**Melvin Benn  
Premise Licence Holder  
Finsbury Park Events  
Finsbury Park  
London  
IN4**

Risk Assessment  
Finsbury Park Events 2006

HAZARD NUMBER	HAZARD	METHODS TO CONTROL THE RISK	REFERENCES FOR FURTHER INFORMATION (refers to paragraph numbers in the Operating Schedule unless otherwise stated)
1	Failure of communications system	<p>Eight different and separate communication systems onsite (landlines, wireless, emails, mobiles, radios, verbal via staff and stewards, PA system, loud hailer).</p> <p>Each control point is equipped with their own radio charging facilities.</p> <p>Contingency signage can be made and positioned quickly. The site is a well established event space. Any problems with the design or site plan can be remedied live by using onsite contractors and onsite contingency equipment. It will be a condition of contract with contractors and staff that all deliveries are to be carried out by persons who are qualified to drive the relevant vehicles. There is a speed limit onsite and there are vehicle curfews. Plant will have site safety information sheet inside the cab.</p>	2.2.16
2	Failure of site design	<p>Use of golf buggies will be limited to essential use and will be controlled.</p> <p>Only authorised staff will use golf buggies.</p> <p>No golf buggies will be left unattended in public areas.</p> <p>No golf buggies will be parked on a slope in any area, public or non public</p> <p>Golf buggies will be immobilised when not in use.</p> <p>Crew will be trained in the use of golf buggies</p>	Site Plan in Section 3
3	Injuries or damage caused by deliveries and collection of material and personnel in vehicles	<p>Use of golf buggies will be limited to essential use and will be controlled.</p> <p>Only authorised staff will use golf buggies.</p> <p>No golf buggies will be left unattended in public areas.</p> <p>No golf buggies will be parked on a slope in any area, public or non public</p> <p>Golf buggies will be immobilised when not in use.</p> <p>Crew will be trained in the use of golf buggies</p>	2.2.1
4	Injuries from the use of golf buggies	<p>Use of golf buggies will be limited to essential use and will be controlled.</p> <p>Only authorised staff will use golf buggies.</p> <p>No golf buggies will be left unattended in public areas.</p> <p>No golf buggies will be parked on a slope in any area, public or non public</p> <p>Golf buggies will be immobilised when not in use.</p> <p>Crew will be trained in the use of golf buggies</p>	2.2.1
5	Accidents due to the movement, loading, unloading of materials onsite by use of fork trucks and other automated lifting	<p>It will be a condition of contract with contractors and staff that only persons with official safety certification and licences in the use of fork trucks etc may use those machines. Copies of licences will be kept onsite.</p>	2.2.1

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<p>equipment or earth moving equipment and machine tools</p>	<p>There will be no vehicle movement within the arena while it is open to ticket holders unless absolutely essential. All forklifts etc moving within the arena will have a driver / banksman. The banksman can also supervise all loading / unloading of equipment. Banksman will be provided with a briefing document for training purposes.</p> <p>The specification for the hire company for forklifts will include specific standards that are expected for example audible reverse alarms and shatterproof windows. It will be a condition of contract with contractors that straps for fixing loads in transit on transporting equipment will be sound and firmly secured. Loading and unloading will be far as is reasonably practicable take place in designated areas separate from other working areas. If it is impracticable then utmost care will be taken. Sufficient light will be available for all such activities.</p> <p>Forklift safety briefing information will be displayed inside each vehicle including information on safe lifting techniques. All forklifts and other equipment will be inspected when they are delivered onsite and regularly thereafter and any machinery that is not of the required standard will be decommissioned, labelled as such, put away in a secure area, communicated to the hire company and communicated to all potential users. Staff and contractors will be briefed to perform visual checks prior to using the equipment.</p> <p>Due to the nature of the site all Forklifts are supplied with rough terrain tyres. In the event of bad weather we do have provision for grass tyres for light work in the arena to prevent ground damage.</p>	
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Risk Assessment  
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<p>6</p>	<p><b>Accidents due to the erecting and / or installation of all facilities and services onsite</b> including electrical supplies and generators, stages, fencing and barriers, marquees and big top tents, sound and lighting systems, screens, décor, scrimms, scenery and backdrops, toilets and portacabins, plumbing systems, liquid pumping systems (for alcohol and soft drinks), refuse and site cleaning, crew catering, food and concessionaires, pyrotechnics and laser operations, other special effects, fairground rides, staff, traders etc</p>	<p>It will make it a condition of contract with contractors that only persons competent in the tasks that they are being asked to perform in the production, operation and maintenance of the event are employed in doing so.</p> <p>All stages and other structures will be built in accordance with drawings prepared by structural engineers. All installations will be in accordance with procedures and calculations set out in specialist contractors' documentation. The crew boss for each company will certify in writing on completion of the structure that they have been erected in accordance with the prepared plans, procedures and calculations. Daily inspections are carried out and certified by the crew boss during show days. Construction procedures will be those laid down by the contractor and approved by Haringey Council prior to commencement on site.</p> <p>An anemometer will be available and regular wind speed readings will be taken. When wind speeds reach the designated level measures will be taken to reduce the risk of potential danger. Key contractors will supply a wind policy.</p> <p>I will draw the attention of our contractors to the LOLER and PAT regulations and make it a condition of contract with contractors that their employees using motorized lifts will be competent in the method of lifting and will wear protective clothing. Contractors will be required to carry out an assessment of their proposed lifting task prior to arrival on site. I will draw the attention of contractors to all other relevant legislation and guidance and make it a condition of contract that they adhere to this in respect of their specialism.</p> <p>The relevant company must also supply me with a copy of their signed health and safety questionnaire, risk assessments, method statements, insurance and their own Health &amp; Safety policy</p>	<p>2.2.1, 2.2.2, 2.2.3, &amp; 2.2.4</p>
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7	<p>Ear damage due to exposure to high impact sound that exceeds the action sound levels (85 dBA continuous) or peak level pressure of 140 dB</p> <p>An assumption will be made prior to the event that certain areas of work will automatically exceed the Action levels.</p>	<p>I will be writing to all contractors, employees and service personnel working in areas that I consider to be reaching that level making them aware of the fact and alerting them of their statutory duties towards their employees in relation to the Noise at Work Regulations 1989. I will make them aware of the actions I am taking to assist them in achieving those statutory duties.</p> <p>As requested in the Noise at Work Regulations 1989, I will appoint a noise level monitor engineer to monitor the levels in working areas, informing contractors, employees and service personnel of the expected levels, the need for action to be taken and the supply of ear plugs.</p> <p>Certain areas of working where action levels are likely to occur will be signed as ear protection zones. Ear plugs will be available in the Production Office</p>	2.3.1
8	<p>Accidents or illness due to exposure to poor weather conditions for employees expected to work outside for long periods or the exposure to excessive sunshine for those employees.</p>	<p>I will make it a condition of the contract with contractors, that where they are expecting employees to work in extreme conditions for periods of time in order to achieve the work they have been contracted to do, they must ensure that those employees have appropriate protection against those conditions and are informed of the dangers of sunburn.</p> <p>Most of the routes around site are permanent hardcore roads. Any temporary routes for vehicles around the site will be laid with a temporary road surface to prevent vehicles getting stuck during muddy weather. Wherever possible, measures will be put in place to prevent slip hazards to employees and ticket holders in the event of wet weather. A combination of temporary roadway panels and sleepers can be used if necessary to support the legs of articulated trailer units.</p> <p>Daily inspections will be carried out by the Event Safety Co-ordinator. Should weather conditions become dangerous, major incident procedures will be put in place.</p>	2.2.1 & 2.2.2

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9	<p>Accidents due to the likelihood of employees working in areas where the <b>physical lifting of material / boxes</b> and other equipment is commonplace and is likely to lead to injuries</p>	<p>I will draw the attention of contractors, employees and suppliers to the Manual Handling Operations Regulations 1992 and make it a condition of contract that persons employed in physical lifting will be competent in the method of lifting and will be wearing steel toe capped boots or similar and wearing suitable gloves. Contractors will be required to carry out a risk assessment specific to their proposed lifting task prior to arrival on site.</p>	2.2.1 & 2.2.2
10	<p>Accidents due to the likelihood of employees working in areas where people will be <b>working overhead</b></p>	<p>I will make it a condition of contract with contractors that where they have employees working in areas where hard hats are needed then they must supply their employees with, and ensure that they use, hard hats. I will sign and designate hard hat areas where appropriate during the construction phase. Access to these areas will be restricted to those involved in the construction.</p> <p>I will make it a condition of contract with contractors that under no circumstances should any crew free-climb without appropriate fall-arrest harness and other equipment in place.</p> <p>I will make it a condition of contract with contractors that only appropriate ladders, inspected, correctly positioned, firmly supported and secured are to be used when ladders are required.</p> <p>I will make it a condition of contract with contractors for all works carried out at height contractors will ensure that safe systems of work and safety equipment as appropriate are employed which prevent falls from heights in accordance with the Work at Heights Regulations 2005</p>	2.2.1 – 2.2.4
11	<p>Accidents due to the likelihood of employees working in areas that will involve them in <b>exposure to chemicals</b> (for cleaning purposes for example).</p>	<p>I will make it a condition of the contract with contractors that where their employees are employed using chemicals that those employees are given adequate training in the dangers of the chemicals. They must also have adequate protection against skin contact or inhalation of the chemicals and where employees are likely to come across</p>	2.2.1 – 2.2.4

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	<p>paints or varnishes, various levels of waste and the likelihood of having to dispose of syringes and needles</p>	<p>the need to remove and dispose of needles and syringes that their employees are given the correct materials, resources and training in order to do that without harm to themselves or others. They must also ensure that all substances are stored safely. Where operations involve working with substances classified as requiring a COSHH assessment, a copy of this will be supplied by the contractor and COSHH sheets will be provided for chemicals, paints and varnishes where appropriate.</p> <p>Manufacturers instructions will be followed where paint / varnish is being applied.</p>	
<p>12</p>	<p>Injury to employees/ subcontractors/ ticket holders due to: <b>Electrical shock from unsafe equipment.</b></p>	<p>All installations forming part of the works carried out by the appointed electrical contractor(s) within the site, will be installed in accordance with the Event Safety Guide and current IEE regulations/ Electricity at Work regulations where applicable. The contractor will provide a completion certificate (as described in the IEE regulations/ Electricity at Work Regulations) for the entire installation prior to the commencement of the show and then daily thereafter while the site is open to ticket holders. A qualified electrician from the contractor will make an inspection at regular intervals and immediately in the case of any concern. Daily checks will be made on the installation and certificates provided to this effect. Only contractors competent as per IEE regulations/ Electricity at Work Regulations will be used.</p> <p>There are no overhead power lines at Cheesefoot Head. It will be a condition of contract that portable electrical appliances will be tested at regular intervals.</p> <p>It will be a condition of contract with contractors that:</p> <ul style="list-style-type: none"> <li>• Power equipment, cabling and plugs are the responsibility of the electrician and that no employees may interfere, or attempt repair of electrical equipment.</li> <li>• Any underground cabling will be identified and no</li> </ul>	<p>2.2.1, 2.2.2, 2.2.5</p>



Risk Assessment  
Finsbury Park Events 2006

		<p>work is permitted near there without permission of the Electrician.</p> <ul style="list-style-type: none"> <li>In offices and in other areas where office equipment, lighting, and domestic equipment is used, regular checks should be made on plugs, cable wear, the safe layout of cables etc</li> <li>If a fault is suspected in any circuit or apparatus e.g. because of a repeated blowing fuse, the nominated electrician should be called and the appliance taken out of use.</li> <li>Circuit breakers should be provided and should be used: Plugs should not be overloaded</li> </ul>	
13	<b>Marquee failure / collapse</b>	<p>All marquees erected within the site will be erected under the direction of a Tent Master and the completion of their erection will be certified. Daily inspections will be carried out on show days and certified by the Tent Master.</p> <p>I will make it a condition of contract with contractors that they should maintain a safety zone during erection and all other persons should be kept clear until work is completed. Flame certificates will be submitted to LFEPA in advance and available onsite.</p>	2.2.1 & 2.2.4
14	<b>Items protruding from the ground (e.g. tent pegs in the arena)</b>	<p>All marquees erected within the arena will be erected under the direction of a Tent Master and the completion of their erection certified. Guy ropes and marquee tent pegs will have hazard tape attached to alert ticket holders to their presence. As far as is reasonably possible we will endeavour to keep walkways clear and will highlight trip hazards. The tent pegs for the Big Top tents will be wrapped in pipe lagging</p>	2.2.1, 2.2.4
15	<b>Accidents or injuries to people with disabilities with particular respect to access and egress to and from the arena.</b>	<p>In order to ensure free and easy access to and from the site in normal or emergency situations I will ensure that the emergency exits are of good hard or firm standing. Every disabled person onsite comes with a carer who can assist them in both getting around the site and exiting in the event of an emergency. Security will also be available to assist in an emergency situation.</p>	2.21 & 2.2.8

Risk Assessment  
Finsbury Park Events 2006

<p>2.2.1, 2.2.12 &amp; 2.2.14</p>	<p>I will be working to the Guide to Fire Precautions in Existing Places of Entertainment and Like Premises (Yellow Guide) and the Guide to Fire Safety at Open Air Events (once published) as well as the conditions set by Haringey Council to ensure fire safety and guidance from LFEPA.</p> <p>Fire fighting equipment will be provided as approved by LFEPA to be on site for the festival period. Litter pickers will work (when permitted by the density of the crowd) to reduce the accumulation of litter. Food caterers will be encouraged to breakdown all bulky waste and keep the area around their pitch clear.</p> <p>Fire points with extinguishers will be established at all exit points for the arena, at strategic points within the arena, stages, and production areas. Emergency exits will be clearly signed, lit, kept clear and staffed at all times when the arena is open. Twice daily checks will be made and empty extinguishers replenished. Any use of extinguishers will be notified to the onsite Fire Safety Team for replacement as soon as possible. Fire towers will be staffed by at least two personnel with to spot for fires.</p> <p>Onsite traders will only be permitted to store one day's supply of LPG. Daily deliveries/ collection of LPG will be made to traders. All other LPG will be held in a safe storage secured from ticket holders. Traders will be advised on the safe use of LPG and equipment checks will take place on site.</p>	<p>Fire accidents due to the supply of flammable equipment (e.g. canvas) or poor provision of fire fighting equipment or lack of trained personnel. Fire in or around arena</p>	<p>16</p>
<p>2.2.6</p>	<p>There will be an LPG store in a secure non-public area. Canisters will be securely held in this area with daily</p>	<p>Injuries from LPG containers</p>	<p>17</p>

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Finsbury Park Events 2006

		deliveries made. Prior to commencement of the event the onsite Fire Safety Team will check the safety of traders LPG appliances. LPG will be restricted to one day's supply. LPG appliances will be checked by the Trader Manager or the onsite Fire Safety Team at regular intervals.	
18	Injuries from <b>pyrotechnics</b>	<p>It will be a contract with contractors employed in the installation and firing of any fireworks or pyrotechnic devices that they are fully trained in the handling and firing of these devices, that they pay full attention to the Fireworks (Safety) Regulations 1997, that they supply comprehensive details for approval in advance by LFEPA and that they employ a Safety Monitor to liaise with LFEPA, Haringey Council and our Event Safety Coordinator</p> <p>Haringey Council and LFEPA will be notified in advance if any fireworks or pyrotechnic displays are planned and a full inspection of the firing area will be undertaken. All usage of fireworks or pyrotechnics will be agreed in advance with Haringey Council and LFEPA and full compliance will be shown to the Event Safety guide, guidance from agencies and legislation.</p> <p>Earplugs will be available in the Production Office. If required fall out areas will be evacuated while fireworks are being fired.</p>	2.2.13
19	Injuries from <b>Special Effects</b>	<p>All usage of special effects will be agreed in advance with Haringey Council and LFEPA and full compliance will be shown to the Event Safety Guide, guidance from agencies and legislation.</p>	2.2.14
20	Failure of <b>amusement ride</b> on site	<p>It will be condition of the contract with contractors that only persons competent in the tasks they are being asked to perform in the production, operation and maintenance of the event are employed in doing so.</p> <p>Before coming to site we will require any and all amusement ride operators to complete our health and</p>	2.2.15

Risk Assessment  
Finsbury Park Events 2006

		<p>safety questionnaire and provide details of their insurance, risk assessments and test certificates for each ride. These documents will be supplied to Haringey Council.</p>	
21	<p>A medical emergency involving a ticket holder</p>	<p>There will be a festival Medical Centre and a number of First Aid posts, staffed and equipped to levels agreed with the local NHS trust, our medical provider and the terms of our licence. All medical emergencies will be overseen by the Medical Co-ordinator who will liaise with the Security Co-ordinator and any other relevant personnel as required at all times.</p> <p>On arrival at the scene of a medical emergency the medical personnel are trained to assess the treatment of the injured without causing potential harm to uninjured persons in the vicinity. To do this it may be necessary to create a sterile area and or partial evacuation of the area. Full liaison between the medical and security personnel will ensure the risk is adequately controlled.</p>	2.2.10
22	<p>Illness caused by over consumption of alcohol or drug taking</p>	<p>All bar staff will be instructed to watch for signs of drunkenness and stop serving people. No drinks promotions or other campaigns encouraging irresponsible drinking will take place onsite. Security teams will conduct searches at the entrances to site.</p> <p>The medical team are able to help people in this situation. The Welfare Team includes a Drugs Advisory unit who are trained to help. Bar staff will not serve under 18s, there will be spotters and security will monitor this as well as checking for the destination of drinks. There will be signage up to this effect. Security staff will confiscate any alcohol found in the possession of under 18s at the gates or onsite.</p> <p>Ticket holders are not allowed to bring their own alcohol into the arena. There will be plenty of signs up advertising this fact so that they are not forced into a situation where they need to drink their alcohol quickly before entering the arena. They will be encouraged to leave their alcohol in</p>	2.1.3

Risk Assessment  
Finsbury Park Events 2006

23	<p><b>Crowd pressure on the barrier and crowd surges</b></p>	<p>the Left Luggage Tent if they arrive at the arena entrance with alcohol.</p>	<p>2.2.1, 2.2.3 &amp; 2.2.4</p>
<p>There will be a dedicated pit monitor / spotter on duty in the Main Stage pit to visually assess the pressure being received by members of the audience at and near to the barrier at all strategic times. If considered necessary a pit monitor / spotter will be installed at the pit at other stages. The monitor will have the authority to stop the performance continuing via the Stage Manager if he / she considers the pressure levels are too substantial. The pit monitor will be in direct communication with the Stage Manager, Premise Licence Holder, Event Safety Co-ordinator, Security Co-ordinator, pit barrier contractor, Medical Control, Fire Control etc. In addition to the pit monitor and CCTV, pit security personnel will also monitor for examples of crowd pressure. Where necessary additional security will be placed in the crowd and pit.</p> <p>If necessary, the acts or the compere can be called upon to advise ticket holders to take steps back to allow more space for those at the front. Each pit has sufficient space between the stage barrier and stage for event staff to operate the area as the need arises without compromising their duties. Each main pit has a fully operational First Aid/Medical team on standby.</p> <p>There will be CCTV cameras aimed at the crowd at the Main Stage and Stage 2 at all times and monitored during the performances to check for general pressure levels. The layout of the site and the barrier configuration are planned taking crowd pressure into consideration. Screens will normally be placed on either side of the Main Stage and behind the front of house tower to prevent the need to surge forward to see the acts. Taped music will be played in between acts to prevent the crowd from surging to the stage in anticipation of acts.</p> <p>The arena will be opened at least 30 minutes prior to the first act to allow the ticket holders to enter in plenty of</p>			

Risk Assessment  
 Finsbury Park Events 2006

		<p>time. All areas of entertainment (both in the marquees and external areas) that are likely to cause or anticipate crowd surges are closely monitored by security personnel for examples of crowd pressure and overcrowding, which is subsequently reported to Security Control and the Premise Licence Holder. Where necessary additional security will be placed in the crowd to minimise such surges.</p>	
24	<p>Panic or other activities of evacuation that may lead to injuries</p>	<p>A full evacuation procedure / Major Incident Plan will be drawn up for all areas of the entertainment and agreed with and by the Multi Agency forum. The Major Incident Plan is understood by all key personnel to ensure that such hazards are kept to a minimum.</p>	2.2.17
25	<p>Injuries from crowd surfing</p>	<p>Ticket holders will be discouraged from crowd surfing through information and stage announcements during the weekend. The crowd is carefully monitored by use of CCTV cameras, pit and stage security. Surfers are carried over the heads of others and into the pit and then released back into the arena. Surfers' heads and feet are carried by two or three separate security. The numbers of pit security are increased for acts that we know to encourage surfers. Medical personnel are in the pit for any immediate attention necessary. There will be "spotter" stationed on the stage with the sole responsibility of monitoring crowd behaviour. This will be either the Premise Licence Holder or a senior member of security. Security will be briefed to eject persistent crowd surfers from the event.</p>	2.1.4, 2.2.3, 2.2.4
26	<p>Injuries caused by sanitary facilities</p>	<p>Toilets will be cleaned and emptied regularly. It will be a condition of contract with the contractor that where their employees are employed using chemicals that those employees are given adequate training in the dangers of the chemicals. They must also have adequate protection against skin contact or inhalation of the chemicals and where employees are likely to come across the need to remove and dispose of needles and syringes they must be given the correct materials, resources and training in order to do that without harm to them or others. Where operations involve working with substances classified as</p>	2.2.9

Risk Assessment  
Finsbury Park Events 2006

27	Injury as a result of <b>waste management</b>	requiring a COSHH assessment a copy of this will be supplied by the contractor. Staff will be fully trained in COSHH. The system will be pumped and checked regularly to prevent blockages. Waste will be cleared regularly. The contractor will provide a schedule of collection. The arena will be cleaned overnight to remove all waste for each day's performances. It will be a condition of contract with the contractor, that where employees are likely to come across the need to remove and dispose of needles and syringes that their employees are given the correct materials, resources and training in order to do that without harm to themselves or others. Where operations involve working with substances classified as requiring a COSHH assessment a copy of this will be supplied by the contractor. Staff will be fully trained in COSHH	2.2.7
28	Injury as a result of <b>TV and media facilities</b>	It is a condition of our contract with all media companies that they must comply with Finsbury Park Events health and safety requirements complete our health and safety questionnaire and provide full risk assessments and pre-planning information. All outside broadcast facilities will be situated backstage, away from ticket holders. Cables will be buried wherever possible. Media workers will be made aware of all emergency procedures and will be a useful resource should a Major Incident occur.	2.2.1 & 2.2.2
29	Illness from unsatisfactory <b>food hygiene</b>	Details of all food traders will be submitted to Haringey Council in advance of the event for checking. All traders will be issued with food safety checklists. All food traders will be checked on site by Haringey Council Environmental Health officers. Any issues raised will be dealt with by Finsbury Park Events staff and if any traders are found to be unsatisfactory they will be closed down. Traders selling canned and bottled drinks from water baths will be required to bring sterilising agent to ensure that water is kept sterile. They will be encouraged to ensure that baths are regularly changed and a spare bath is kept to ensure regular cleaning.	2.2.1

Risk Assessment  
Finsbury Park Events 2006

	Supervisors of bar tents will hold basic food hygiene certificates. All staff will be briefed as to the position of the nearest hand-washing facilities and will be reminded to use them regularly.	
30	Illness from water supply  The water supply will be fenced off in non public areas or will be monitored by security. Samples of all drinking water around the site will be taken before ticket holders arrive onsite and bacteriologic ally tested at an offsite laboratory. Samples will then be taken daily and tests conducted the results of which will be shared with the Multi Agency forum.	2.2.9
31	Items which are found that could reasonably be suspected of being able to be used as a weapon will be confiscated by security searching teams at the gates, the arena entrance and onsite. Covert teams will be onsite monitoring crowd behaviour and collecting intelligence.  Security staff will interact with the ticket holders in a positive and friendly manner from the start in order to encourage co-operation. There will be independent monitoring of security actions. There will be continual monitoring of the emergency access lanes. Site crew will be available to move any collapsed structures blocking emergency routes.  Injury to persons due to insufficient staff presence.	2.1.4,2.1.6, 2.2.11 & 2.2.12
32	Specially designed barriers will be used at the bar front. They will be interlinked and will function in a similar way to the barriers used at the front of the stage pit.  An assessment will be made before each festival of the likelihood and severity of crushing. Where crushing is viewed as being a potential problem, the following measure will be employed:  <ul style="list-style-type: none"> <li>• Prior to the show the barriers will be buttressed at pressure points by scaffolding. Care will be exercised</li> </ul>	2.1.3, 2.2.1, 2.2.2, 2.2.4
	Injury from crowd management issues at bars	



	<p>not to move the problem around (e.g. will the supporting structure move / create hazards?).</p> <ul style="list-style-type: none"> <li>• A nominated manager of the bar concessionaire will be directed to continuously monitor ticket holders as they order at all times during the opening of the bar. The manager will have a direct line of communication with the tent manager and Designated Premises Supervisor.</li> <li>• During peak periods, alcohol can be pre-poured. However, there is a limit of 16 minutes from pouring to consumption, after which time the quality of the alcohol suffers. It has been found that during peak times, pre-poured drinks do not stay on the counter long enough for this to be an issue.</li> <li>• The Designated Premises Supervisor will be available at all times to consult with/ take advice from police officers, other agencies and the Premise Licence Holder.</li> <li>• Extra signage will be created if necessary stating "More room at the other end of the bar / There are other bars on site within 2 minutes walk".</li> <li>• Further bracing and barriers will be installed if considered necessary and / or deployment of further security personnel in the area. These will be deployed with caution with consideration being made of the creation of trapping points and further hazards.</li> <li>• Closure of the bar will be considered if necessary.</li> </ul>	
<p>33</p> <p>Staff behaving inappropriately</p>	<p>We will submit a list of all security and steward personnel including SIA to WVCC and Metropolitan Police showing names cross referenced to their individual number. All staff working with children will have CRB checks and will work in teams of at least two people.</p>	<p>2.1.4, 2.1.5, 2.1.9, 2.1.15,</p>

Risk Assessment  
Finsbury Park Events 2006

		<p>The eviction process will be managed by an independent team. There will be a female welfare officer present at the Eviction Tent.</p> <p>Any complaints about staff will be fed through to Premise Licence Holder. All complainants will be advised to contact Metropolitan Police directly if appropriate.</p>	
34	Lost children	<p>Finsbury Park Events are not events that attract a large number of children. Any children that do become lost will be taken to welfare, where they can be cared for by fully trained professionals from the Welfare team.</p> <p>Welfare will liaise with Metropolitan Police and Social Services if appropriate as well as other site services. Staff will be briefed to advise the parents of lost children to contact the welfare facility.</p>	2.4
35	Accidents due to Vehicles moving in the Entertainment Arena whilst it is open to festival goers	<p>Stage announcements can be made where necessary.</p> <p>We enforce a system of controlled access throughout the period that the entertainment arena is open to festival goers. This will be used at certain events and only in a very few circumstances.</p>	2.2

**APP.1C**

**DESIGNATED PREMISES  
SUPERVISOR**

**Consent of individual to being specified as premises supervisor**

Mick Flynn

-----  
*[full name of prospective premises supervisor]*

of

88 Downton Ave  
London  
SW2 3TS

-----  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

A PREMISES LICENCE FOR FINSBURY PARK RESTS

-----  
*[type of application]*

by

Melvin Benn

-----  
*[name of applicant]*

relating to a premises licence

NONE

-----  
*[number of existing licence, if any]*

for

Finsbury Park  
London  
N7

-----  
*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by

Melvin Benn

-----  
*[name of applicant]*

concerning the supply of alcohol at

Finsbury Park  
London

-----  
*[name and address of premises to which application relates]*

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

00697

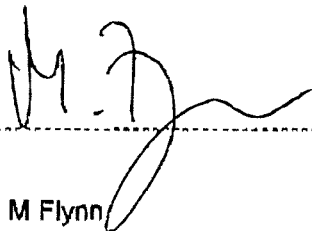
-----  
*[insert personal licence number, if any]*

Personal licence issuing authority

London Borough of Lambeth  
Mrs Pamela Riley  
Licensing Officer  
Environmental Health  
2 Herne Hill Rd  
London SW24 OAU  
020 7926 6108

-----  
*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed



Name (please print)

M Flynn

Date

17 3 2006

**APP.2**

**REPRESENTATION BY  
METROPOLITAN POLICE**



Working together for a safer London

Haringey Borough Operations Office,  
Wood Green Police Station,  
347 High Road, Wood Green, London, N22 4HZ  
Telephone: 020-8345-2060 / 2058  
Fax: 020-8345-2042

19<sup>th</sup> April 2006

Daliah Barrett,  
Licensing Lead Officer,  
Licensing Department,  
Haringey Council,  
Wood Green Civic Centre,  
London, N22 8LE

Dear Daliah,

My letter is with regards to the application by Mean Fiddler Music Group (MFMG) for a Premises Licence for Finsbury Park, N4. I have received a draft Operating Schedule and would like to raise the following concerns with you to be considered by the Local Authority.

All of my concerns apply to one, or more, of the four Licensing Objectives listed within the draft Operating Schedule and applicable to the Premises Licence.

- We have concerns that the granting of a Premises Licence does not enable the Responsible Authorities to object to any particular event or for any particular day. We may have local, or London wide, issues that would lead us to have serious concerns which would cause us to object to the proposed event going ahead. If a Licence is granted we would like to see conditions imposed which enable the Responsible Authorities to appeal against the proposal of any event and for any appeal to be determined by the Local Authority Licensing Committee.
- Any proposed event must be notified to the Responsible Authorities at least 90 days before the proposed event date and that there should be a 'Statutory Meeting' (with the Responsible Authorities and some others) in order to agree an 'Event Management Plan' (EMP). Any event should only be allowed to go ahead with the agreement of those parties to the respective EMP.
- In section 1.2 the applicant mentions ' five events '. We would like to have clarification that this means five individual days or five events that could each last one or more days. Also, with regards to each event day we would like the dates to be subject to approval by the Responsible Authorities.

- In section 1.4 the hours of music, etc and the hours of alcohol sale are noted. We would like this changed to reflect that no event ends later than 22.30hrs on a Sunday and that alcohol sales end 30mins before the end of the event on any day.
- In section 2.1.1 we still have issues with the proposed wording around Special Police Services. The current MPS position is that for events, with a commercial gain, and which require Policing we should achieve recovery of some, if not all, of the Policing costs. I think, considering the impact on the area involving the roads, train station and community, it is inconceivable that Policing will never be required for events held within the Park. We would not want to be in a position where Police are deployed but no decision, or agreement, has been reached before the event day.

The legal advice that we have received is that the wording in s.2.1.1 should be changed to: *'At least 28 days prior to each event we will have either: agreed with the Borough Commander, Haringey Borough Operational Command Unit, whether Special Police Services from the Metropolitan Police are required for that event or, if no such agreement is reached, been informed of and abide by the decision by or on behalf of the Borough Commander on whether Special Police Services are required for the event. If Special Police Services are required for any event, we will request these from the Borough Commander at least 28 days prior to the event and ensure that the police resources reasonably required by or on behalf of the Borough Commander are provided during the event.'*

- Also, with regards to s.21.1 we would like the inclusion of the following words:

*"The Premises Licence Holder and Metropolitan Police Service will agree a Statement of Intent setting out their respective responsibilities at the event."*

- The inclusion of appropriate traffic and parking restrictions under a Traffic Management Order must be agreed between the MPS, the Local Authority and MFMG before any event goes ahead. This agreement must be agreed at least 28 days before any event.

○ Respectfully submitted for your consideration.

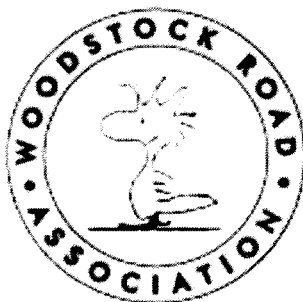
Yours sincerely,

Simon Willmott, Sergeant  
Haringey Borough



**APP.3**

**REPRESENTATIONS BY  
RESIDENTS**



**THE WOODSTOCK ROAD ASSOCIATION**  
**69 Woodstock Road**  
**Finsbury Park**  
**London N4 3EU**  
**Tel/fax: 020 7272 1184**  
**E-mail: [wra@ricktame.co.uk](mailto:wra@ricktame.co.uk)**  
**<http://come.to/WRA>**

Licensing Team Enforcement Services  
Environmental Services  
Civic Centre  
High Road  
London N22 8LE

25th April 2006

**Re: Application by The Mean Fiddler under the Licensing Act for a 'premises licence' for Finsbury Park**

The membership of the Woodstock Road Association (which consists of some 300 people) is appalled to hear of this application, and angered by the lack of transparency with which it is being processed. Despite our best efforts to discern the precise terms governing the application, we still do not know what they are, and can therefore only respond to the general principle and not the specifics.

We have long held that the park is not a suitable venue for large commercial events, which contribute nothing to the area, and cause untold nuisance and misery to nearby residents, and inevitable damage to the park itself.

It is disturbing also, as the Applicant has no respect whatever for any licensing terms imposed, nor for health and safety considerations, nor for the fabric of the park. On every occasion the Applicant has staged an event, the licensing terms have been seriously breached. We do not forget the dozens of areas of scorched earth left by the fires of the Limp Biskit concert, lit by members of the audience, who broke off branches from the trees to fuel them. Then there were the piles of broken glass during the three days of Oasis which were hurriedly swept up in the mornings afterwards, and the near-disaster during one of these last, when thousands of people were trapped, panicking, inside the fencing. The indescribable state of the park following these amounted to licensed vandalism, and this is even more unacceptable now than then, in light of the Heritage Lottery Fund resources spent on the park's restoration.

We will have no hesitation in pursuing a challenge to any potential license with the HLF, and any other relevant authorities.

Yours faithfully

Anne McArthur  
Chair, WOODSTOCK ROAD ASSOCIATION

Licensing Team Enforcement Services  
Environmental Services  
Civic Centre  
High Road  
LONDON  
N22 8LE

22 April 2006

Dear Sir/Madam

**OBJECTION TO APPLICATION FOR PREMISES LICENSE FOR 5 EVENTS IN  
FINSBURY PARK BY MELVIN BENN**

My objection is to the application for such a high number of events. One event is disruptive, but acceptable so long as strict conditions regarding litter collection, setting up time, noise levels etc are adhered to. The possibility of 5 large-scale events in one summer is totally disheartening, especially at a time when so much money is being spent trying to improve the environment in the park.

Given that there is a lot of disruption caused not only by the events themselves, but also by the setting up and dismantling of each event (which usually starts 5 days before and doesn't finish until days afterwards - during which time there is restricted access to the park and a great disturbance to the usual peace in, and attractive surroundings of, the park) 5 events in one summer would mean that the park is largely out-of-bounds for a considerable proportion of the time when the public most want to use is (ie the warmer months).

I would like to request that the licensing committee grant a license for the maximum of one large event, to minimise the disruption caused to regular users of Finsbury Park, and the damage caused to the park.

I would also like to ask the panel to consider adding two conditions to the licence, if granted:

- i) that the Mean Fiddler commit to reducing the time spent setting up and dismantling the event
- ii) that the children's play area known as the Pit or Richard Hope Play Space is not cordoned off. This space is widely used by children and parents both after school and at weekends for creative play, and children's birthday parties. It has been a great inconvenience and disappointment to my children and their friends when they have been prevented from enjoying this space for days at a time.

Yours faithfully

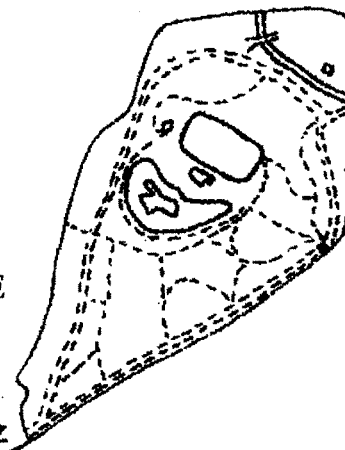


Carrie Anker

## The Friends of Finsbury Park

Manor House Lodge  
Seven Sisters Road  
London N4 2DE  
020 8809 0039 (24hr answerphone)

Patrons:  
Bruce Kent  
Margot Sreberny MBE



Ms Daliah Barrett  
Licensing Team  
Enforcement Service  
Environmental Services Directorate  
Haringey Council  
Civic Centre High Road  
Wood Green  
London N22 8LE

18<sup>th</sup> April 2006

Dear Ms Barrett,

### **Objection to Premises Licence application**

With reference to the application for a Premises Licence for Finsbury Park dated 30<sup>th</sup> March 2006 by Melvin Benn we have grave concerns about this application based upon our experience of previous Mean Fiddler events in the park. Thus our representations of objection to the application are:

- Elevated levels of crime and disorder associated with events staged by Mean Fiddler
- Public safety – park users are put at risk by heavy vehicle movements
- Public nuisance – the sheer scale of these events blight the park with heavy equipment storage, stockades, loss of access to park facilities, damage to park infrastructure, and unnecessary and avoidable levels of noise
- Protection of children from harm – offensive language is often broadcast by these events which can be clearly heard by park users and local residents. Excessive and inconsiderate sound levels prevent children from getting to sleep at night.

Yours sincerely,

Douglas Palin  
Director

**Objection to Melvin Benn's Application for the use of Finsbury Park for Events.**

I object to this application on the grounds that it gives the Mean Fiddler organisation an annual monopoly on the park and that it does not specify any details as to the site, content or dates for events encompassed in this proposed license. Further enquiries have led me to believe that this may even be an application for the next three years. Listed below are more reasons for my objection to this application.

The size of the park usage in the past years by the Mean Fiddler organisation has grown with the extensions of outer perimeter fencing for security purposes. This fencing is not entirely for the safety of the public but more for a buffer zone to prevent the public outside the main fence from seeing inside the arena area. Coupled with the attending marquees, lorries and other machinery necessary to operate all the equipment on site, they effectively take up the whole of the lower end of the park for nearly two weeks at a time and usually during the summer months when the park is at its most used by local residents and other members of the public. Five events per year equals nearly two and a half months when recreational park users will be unable to use large areas of the park.

The application also does not stipulate what size or which areas or of the park will be commandeered for these events and there is the possibility that certain pieces of infrastructure will be left in place for future use.

There are no dates given for any of these events. This means that the Mean Fiddler organisation may be able to over rule any community events, sports or other activities that may wish to use parts of the park on given dates. Local residents will not have time to prepare themselves for the disruption that is caused by the influx of noise and crowds into the area. Many try to choose holiday dates to coincide with concert dates.

With no dates given it is possible for there to be many back to back events, only two of which would mean a large part of the park closed for almost a month. One month out of the schools six weeks holiday period is a long time especially to local children many of whom don't have access to a garden or any other open green space to play and enjoy. Without having to notify the public, many people will not know that anything is planned in the park until they see the fences and lorries moving in, and those living around the perimeter may not know at all until the massive sound interferes with their normal daily activities.

Giving Mean Fiddler exclusive rights would mean that no other events, including community events, would be allowed. This again is detrimental to other park users who often stage small scale non-commercial events throughout the year.

There is also the question as to the content of these events, or what type. In the past there have been concerns about the nature of the crowds attracted by certain performers and the type of delivery their acts involve. Loud music, flashing lights, (a danger to epileptics) and stage fireworks may enhance the show for the paying public but cause a disturbance to those who live and work nearby. The volume may be monitored but only a subtle change of wind direction can vary how loudly local residents can hear it. Quite often, at the end of these

shows, there seems to be the necessity for large and loud commercial firework displays which due to the geography of the park, are directed away from the crowds but over the residential areas bounded by Stroud Green Rd with my road directly in the line of fire. My dog, once an amiable and outgoing pet, is now a nervous wreck when she hears loud music as she associates this with the fireworks which come too close to our home. Our vet needs to prescribe tranquilisers for her at least six weeks earlier but we are often only given notice a few days before hand, if at all. These same fireworks also cause a lot of distress to other local pets, wildlife and small, sleeping children. I would definitely like to see all firework displays disallowed in this application.

Although this area is a good hub for London Transport, most of it is closed down at the end of an event for safety reasons. This and the amount of pedestrians involved, necessitates the closure of some roads and causes disruption to other travellers who are just passing through and may have no knowledge of local conditions or routes. The closure of Seven Sisters Rd itself is a major issue as it is the main route into and out of Central London and the diversions put in place are often manned by people who themselves have no knowledge of the local area.

Having taken a closer look at the application I can see that there is very little mention of the setting up and decamping of equipment before and after an event.

The omission of this data shows that the Mean Fiddler organisation has no regard for the park users or the local residents and that their only agenda is that of ensuring that their own workers, performers and especially the paying public are covered by the statutory health and safety requirements. Aside from sound monitoring there is nothing in the application about our welfare outside the boundaries of their commercial undertaking. This monitoring is of little consequence to those of us who are forced to listen to the unwelcome sounds as 'accepted levels' are not acceptable to us. If the weather is hot we may want to have our windows open but not if there is a concert in the park. In the past monitoring has not proved effective in preventing noise nuisance from affecting our lives even with our windows tight shut. Litter control in the surrounding streets, before, during and after is also a big problem as is the lack of public toilets which adds to the general degeneration of the surrounding areas caused by the influx of thousands of people concentrated in one area at one time.

There is nothing about the movement of large lorries and equipment throughout most of the park for at least five days preceding an event and at times when it is in most use by members of the public. There is a chaotic coordination of works which do come in contact with the public with a lot of apparatus and machinery that is moving and placed outside the perimeter, (prior to be taken inside), where children etc can have access to it. The temporary fencing and signage is confusing to many as a lot of the park users don't have English as their main language and the smaller children wouldn't be able to read it anyway. This fencing also increases the size of the event area and is often left in place to form a buffer zone around the site effectively occupying the whole of the lower end of the park. The solid fencing of the

arena area is itself an ugly eyesore from the outside where the main festival goers don't see it but we will see it quite obviously from the park and our houses in Woodstock Road.

The weather is also a major factor for these events. Rain during the set up causes large tracts of grass to be churned up by the wheels of heavy plant moving to and fro and rain during an event has in the past created a barren, grassless area from the many thousands of feet trampling about the mud of the confined area of the arena. (The Oasis concert in 2002 is an obvious example of this.) This sort of damage can take months to recover which will not happen if event after event is planned during the following months.

Whilst the Mean fiddler will be patting their wallets, we will be left with the legacy of a park that during the summer months has been rendered unusable and which could take months to fully recover from the abuse inflicted on it by these large scale commercial events which it was not designed to host.

The paltry sums paid to the council for the hire of the park along with the fines and repair costs that are agreed do not compensate the people of Haringey for the loss of the areas' most loved and used open space throughout the summer and beyond. It does not make financial sense for Haringey Council to allow such misuse on such a large scale to the detriment of the people who want to see and use the park for the purposes it was designed for. Damage, then repair is not the way forward to making this park an award winning park.

In conclusion, the Mean Fiddler organisation should not be allowed to have almost complete control of the park for this or any future years, where they can stage any type of event that they desire at any time, where we, the neighbours and users of the park, cannot object even if we feel that the planned event is a totally undesirable proposal which will have too great an impact on our "right to peaceful enjoyment of our homes".

If they are granted a license to stage such large and intrusive events it should be only on an individual application per event to allow for separate objections on the merits of each submitted request and not an open license for them to use the park to their own advantage with little regard for those outside the boundaries of their undertaking.



**M. Palm**  
**83 Woodstock Rd**  
**London**  
**N4 3EU**

**CONDITIONS TO BE ATTCHED TO LICENSE IF  
GRANTED.**



**ALL LICENCING OBJECTIVES**

- 1** The Premises Licence Holder shall produce an Event Management Plan, including the site plan, and inserts listed at the end of the Operating Schedule which shall be supplied to the Licensing Authority and the members of the Multi Agency Forum no later than 90 days prior to each event and discussed at Multi Agency Stat meeting, and shall be updated for each event. A Final Event Management Plan shall be submitted 28 days before each event. Any alterations to the final Event Management Plan must be agreed in writing with the Licensing Authority. No licensable activities for the public shall take place unless the Event Management Plan is approved by the Licensing Authority.
- 2** The Premises Licence Holder is Melvin Benn. The Premises Licence Holder shall be available at all times that the licensed site is open to ticket holders. The Premises Licence Holder shall be based onsite in the Production Office.
- 3** Multi Agency Forum meetings shall be held to bring together all key event staff and agencies involved in the event and at least three months before the event. Multi Agency meetings shall continue throughout the actual event at agreed times and will conclude with a post event debrief.
- 4** The Metropolitan Police shall agree a Traffic Management Plan (TMP), with London Borough of Haringey and Mean Fiddler which shall be agreed and funded by the Mean Fiddler Music group. This document must be updated as necessary and shall be inserted into the Event Management Plan at least 28 days prior to each event. The Traffic Management Plan shall take full account of the need to ensure, so far as possible, that road closures and other inconveniences to local residents are minimised. No licensable activities for the public shall take place without the Traffic Management Order being agreed and in place 28 days before the event.

**THE PREVENTION OF CRIME AND DISORDER**

**Metropolitan Police.**

- 1 At least 28 days prior to each event, after consultation with The Metropolitan Police, the Premises Licence Holder shall;
  - (a) agree with The Metropolitan Police the need for Special Police Services for the event and fund such requirements; and
  - (b) request Special Police Services from The Metropolitan Police if Special Police Services are required. The Premises Licence Holder and The Metropolitan Police shall agree a Statement of Intent setting out their respective responsibilities for the event.

**Security and Stewards**

- 1 No licensable activities shall take place unless the Premises Licence Holder agrees with the Licensing Authority, no later than 28 days before the start of each event, the number of stewards required for the event. Any changes to this shall be subject to written confirmation from the Licensing Authority.
- 2 A Schedule of stewards and security personnel shall be made available to the Licensing Authority no later than 24 hours before the start of licensable activities for the public, such Schedule to include the following details:-

Name, date of birth, reference number, location on site and whether or not SIA registered.

The Schedule shall list the position and numbers of all security and steward personnel on site. This shall include dedicated teams for the arena, the big tops, the perimeter and the car parks. There shall be both static and mobile positions.
- 3 All security, stewards, traffic marshals, and fire marshals shall wear high visibility tabards or jackets which shall each be uniquely numbered and shall be marked with the appropriate job title. Supervisors or Team Leaders shall be identifiable by their tabards. The tabards shall be marked front and rear. Examples of the tabards shall be submitted to the Licensing Authority 28 days prior to each event.
- 4 All security staff and stewards shall be trained, briefed and equipped to a standard that reflects their responsibilities. Details of training shall be available on request.
- 5 Company profiles for security and steward contractors shall be available on request.
- 6 The location of the security staff and steward contractor's offices shall be shown on the site plan.
- 7 If a perimeter fence is erected it shall be patrolled by security to ensure that unauthorised access cannot be gained. The perimeter shall contain a number of access/egress points which shall be manned by security or stewards.

## **Drugs - Prevention**

- 1 The Premises Licence Holder shall prepare a drugs policy for the event which shall be based on three core messages:
  - Prevention
  - Drug dealers and users
  - Welfare and treatment

The implementation of this policy must be undertaken whilst the Premises License is in use. The message, to actively discourage dealers and users must be published in the following ways:

- a) Finsbury Park Events website
  - b) There must be signage at the entrances
- 2 Random searching shall take place at all entrances to the campsites and the arena entrance for offensive weapons or drugs along with other items that are not allowed onsite. The seizure of any property shall be recorded and shall then be passed on to The Metropolitan Police via security for evidential purposes where appropriate. Searching of persons shall be carried out by members of the same gender. The ticket conditions shall indicate that searching will be carried out and there shall be signage with this message at all entrances.
- 3 There shall be a suitable receptacle for the safe retention of illegal substances and The Metropolitan Police shall be informed so that appropriate disposal can be arranged.
- 4 No glasses or bottles are allowed inside the arena. Bottle banks shall be located at the arena entrance and plastic containers shall be available for decanting facilities.

## **Eviction Policy**

- 5 The decision to evict troublemakers will be at the discretion of the security and stewarding staff under the supervision of the Security Co-ordinator Eviction or Premises License Holder.

## **Trading Standards**

- 6 Full co-operation will be given at all times to LBH Trading Standards for any investigations or inspections that they want to carry out in relation to counterfeiting, illegal touting and test purchasing.

## **PUBLIC SAFETY**

### **Health and Safety**

- 1 The maximum number of persons permitted to be on the premises shall not exceed 39,999
- 2 The Health and Safety Policy, Site Rules and Health and Safety Questionnaire and Statement of Co-operation shall be included in the Event Management Plan and submitted at the first multi agency meeting 90 days before the event. Final paperwork 28 days before the event unless agreed in writing with the Licensing Authority.
- 3 The Health and Safety Policy shall contain full details of working practices and procedures. The Premises Licence Holder shall ensure that for each event, a site plan showing all structures, all structural drawings and calculations shall be submitted to the Licensing Authority for approval, and inserted into the Event Management Plan no later than 28 days before the start of each event. No licensable activities for the public shall take place without such plans being approved by the Licensing Authority for approval except with the consent of the Licensing Authority. These site plan shall show the site boundaries and access points, also the locations of structures, toilets, water points fire fighting equipment and the stage heights.

### **Event Safety Co-ordinator**

- 4 The Premises Licence Holder shall appoint an Event Safety Co-ordinator. The role of the Event Safety Co-ordinator shall consist of the following:
  - (i) liaison with lead sub-contractors and any self-employed persons to be employed at the venue and ascertain their competence;
  - (ii) assistance in the inspection of the venue before and during the event;
  - (iii) assistance in the in section of all structures and electrical services;
  - (iv) checking and obtaining all relevant certification, safety policies etc.;
  - (v) advising of any unsafe work or inappropriate systems of work or unsafe equipment observed and,
  - (vi) assisting in the stopping of unsafe work or in appropriate systems of work or the use of unsafe equipment.

This person shall have no other duties or responsibilities.

- 5 All work onsite shall be monitored by the Premises Licence Holder, Site Manager and Event Safety Co-ordinator and safety inspections shall take place regularly. .

### **Risk Assessment**

- 6 The Premises Licence Holder shall take all reasonable steps to ensure that all employees, self-employed people, Contractors and sub-Contractors have the necessary training, experience, competence and expertise to carry out their work safely. All Contractors shall sign the Premises Licence Holder's Statement of Co-operation and supply their own method statements, risk assessments and health and safety policies. All Contractors shall be given a copy of the Site Rules.

- 7 The Premises Licence Holder shall ensure that the latest edition of the Festival Risk Assessment is brought to the attention of all staff, contractors and, where applicable, stall holders, artists and visitors to the festival site.

### Structures

- 8 All structures shall be erected in accordance with the approved site plan, structural drawings and calculations, except where agreed with the Licensing Authority.
- 9 All structures shall be checked by the Event Safety Officer and the relevant Contractor shall self-certify the structure. Records of this certification shall be kept in the Licence Compliance Office and shall be available for inspection by the Licensing Authority.

### Power Supply

- 10 The Premises Licence Holder shall contract a competent Electrical Contractor to ensure that all site electrical installations and generators are installed and checked for compliance with the current edition of the Regulations for Electrical Installations issued by the Institution of Electrical Engineers, relevant and current British Standards and HSE Guidance Note GS50 (second edition: 1997) and HSG195 'The Event Safety Guide'. Any defects shall be properly corrected and an Electrical Certificate in the form prescribed in the Institution of Electrical Wiring Regulations shall be submitted to the Licensee before any member of the public is admitted to the site. All electrical cable runs to areas where the public have access shall be either buried or flown so as to protect them against damage and prevent trip hazards.
- 11 The Premises Licence Holder shall submit an Electrical Completion Certificate, provided by his Contractor, to the Licensing Authority before the public are admitted to the site. This Certificate shall state that 'the power and public lighting equipment is in good repair and condition and has been installed to industry standards with particular regard to public safety'.
- 12 The Premises Licence Holder shall ensure that Portable Appliance Testing (PAT Testing) has been carried out and evidence of PAT testing is kept on site by operators to be made available to the Licensing authority at the pre-event inspection on request.
- 13 A sensitive earth leakage protection system (residual current device) shall be installed and maintained as may be reasonably required by the Licensing Authority and LFEPA as part of the wiring installation of each electrical circuit.
- 14 The device shall be designed to operate if the earth leakage current exceeds 0.03 A and shall have as maximum operating time of 30 milliseconds. A test button shall be incorporated.
- 15 When three phase portable generators are used, and it is not possible for RCDs to be installed, then an earth spike of sufficient size to take the full load capacity of the generator and other equipment, equal to or better than a suitable earth loop monitor, shall be incorporated in the power circuit system.
- 16 The position of all generators and storage of fuel shall be as approved by the Licensing Authority (following consultation between the Premises Licence Holder, LFEPA and Trading Standards Department) and marked on the site plan,. They shall not be accessible to the public. Arrangements for fuel storage shall include a bunded area sufficient to contain any spillages.
- 17 Plans of temporary lighting towers shall be submitted in the Event Management Plan, these shall be installed as agreed.

- 18 The Premises Licence Holder shall limit each stall using LPG to one spare cylinder for each LPG cylinder in use. All other LPG shall be stored in the onsite LPG store as shown on the site plan. This store shall be in accordance with the LPGAS Association Code of practice e No. 7 of July 1998 'Storage of Full and Empty LPG Cylinders and Cartridges' and HSG 195 'THE Event Safety Guide' or such other document replacing or amending the same.
- 19 Each stall shall be inspected to ascertain the amount of LPG stored and in use at each stall. The amount of LPG stored on any stall shall not exceed that which can be reasonably expected to be used on that stall during the event. (Note: *The word stall shall include any vehicle, tent, store or other accommodation used in connection with any business on site*).

#### **Litter – Waste Management**

- 20 The Premises Licence Holder shall appoint a Cleaning Contractor who shall be responsible for the collection and removal from the site of all litter, pre, during and post event. This appointed Contractor shall produce a Schedule of Planned Works which shall be inserted into the Event Management Plan. This Schedule shall include detail of the number and types of receptacles positioned around the site.
- 21 Any clinical waste shall be handled and disposed in accordance with all statutory requirements and guidelines.
- 22 The Premises Licence Holder shall submit a full Waste Management Plan confirming the types, numbers and location of receptacles for the collection and storage of refuse and litter and of the arrangements for the regular emptying to the Licensing Authority not later than 90 days prior to the event.

#### **Provisions for Persons with Special Needs**

- 23 Persons with Special Needs that are Blue Badge Holders or are registered as disabled are allowed to bring a carer free of charge to the event under the Mean Fiddlers two for one scheme.
- 24 The Premises Licence Holder shall install adapted toilets suitable for wheelchair users at each of the toilet blocks in the arena, at the medical centre and at the front of house platform viewing platform.
- 25 The Premises Licence Holder shall install viewing platforms for persons with special needs. These will be stewarded to ensure no unauthorised access.

#### **Water Supply**

- 26 An adequate constant supply of water to the entertainment area must be maintained. This water will be of the standard to meet Water Supply (Water Quality) Regulations 1989 (as amended) relating to the quality of water intended for human consumption.
- 27 A water supply shall be maintained to the pit area of each stage. This supply shall not be within reach of the public. Any storage containers used shall be clean and fit for use.
- 28 Any water supply pipes shall be protected against damage and where they cross an area with public or vehicular access then they shall be buried or flown. They shall not be run in ditches or streams unless they have been staked well clear of any liquid.
- 29 The Premises Licence Holder shall install 06 clearly marked drinking water outlets in 3 locations in the entertainment arena.
- 30 All first aid points will be supplied with drinking water.

- 31 The production area is provided with a mains water supply which includes the provision of water to crew caterers, toilets, showers and at least one standpipe.
- 32 All wastewater will be discharged to 1200 gallon tanks which will be emptied and the waste removed from site.

### **Sanitary Accommodation**

- 33 Sanitary accommodation will be supplied in line with guidance from The Event Safety Guide (HSG195)(or such other document amending or replacing the same) to the event. The maximum capacity allowed under the Premises License is 39,999 which requires the following provisions:
- (i) 40 male WCs
  - (ii) 134 urinals
  - (iii) 200 female WCs
  - (iv) 6 special needs adapted WCs
- 34 The Premises License Holder shall ensure that all sanitary accommodation will be installed at least 24hours before the event. Urinals are to provided with satisfactory screening of the users from general view and be sign posted and lit.
- 35 In addition to public sanitation, The Premises License Holder shall install facilities for working personnel.
- 36 The Premises License Holder shall ensure that each toilet block has an attendant stationed there to ensure that the toilets are cleaned, maintained and stocked with consumables throughout the event.
- 37 The Premises License Holder shall ensure that provision is made for the regular emptying and removal of waste from all sanitary accommodation and washing facilities. 14 days prior to the event the Premises License Holder shall advise the Licensing Authority of the location of the disposal facility to be used.
- 38 Suitable and sufficient hand washing facilities of an approved type will be provided with all sanitary accommodation
- 39 Suitable and sufficient sanitary and washing facilities will be provided for use by disabled persons, designed to meet the requirements of BS 8300;2001 – Design of Buildings and their Approaches to Meet the Needs of disabled People, Code of Practice (or other such document amending or replacing the same).

### **Waste Water**

- 40 Other than as mentioned in condition 32 above all waste water shall be removed from site by tanker and disposed of in the correct manner.

### **Medical Provision**

- 41 The Premises License Holder shall contact a professional private company to provide medical cover for each event. Using the guidance provided in the Event Safety Guide the level of resources required for the event will be submitted within the Event Management plan. The London Ambulance Service will be advised of the dates and profile of the events.
- 42 The Premises License Holder shall ensure the medical providers are included on the event communication system.

- 43 The Premises License Holder must provide first aid provisions during the build up and breakdown periods for employees on site.

### **Fire Safety**

- 44 A fire risk assessment must be produced for each event and submitted within the Event Management Plan 28 days before the event. London Fire and Emergency Planning Authority shall be called to any outbreak of fire.
- 45 The Premises License Holder will contract a professional private organisation to provide a Fire Safety Team and Fire Fighting Equipment to the events. The Fire Safety Team will consist of three uniformed, trained fire fighters. They will mount a continuous fire watch while the events takes place. Details and provision shall be discussed and agreed with the London Fire and Emergency Planning Authority. and shall be included in the Event Management Plan
- 46 The Premises License Holder will ensure that appropriate Fire Fighting equipment and exit signs are provided in the required locations. All fire points must be clearly signed and all equipment available for instant use.
- 47 All food and non food and sponsor installations are responsible for their own fire fighting equipment and must be inspected by the onsite Fire Safety Team and if required London Fire and emergency planning Authority.

### **Marquees**

- 48 All fabrics and other sheeting used in the construction of tents, booths, stalls and similar structures - roof coverings, other protection covers and all scenery, curtains, drapes and decorations used in or upon structures shall be rendered flame retardant and be maintained in that condition when tested to BS5438 (or any replacement or amendment thereof). Certification shall be available in the Licensing Compliance Office
- 49 Fire fighting equipment shall be supplied to marquees in prominent positions.

### **Drapes and Decorations**

- 50 All curtains, drapes and decorations supplied and used by the event or their contractors shall carry flame retardency certification or be inherently flame retardant. The details of all such materials shall be held in the Licensing Compliance Office. Any artificial or dried foliage shall be flame retardant

### **Means of escape Arena**

- 51 At events where perimeter fencing is installed The Premises Licence Holder shall install an appropriate number of 5m exit gates positioned evenly around the entertainment arena. These shall be alphabetically signed to the front and rear and shall be lit.
- 52 Each gate shall be manned throughout the time that the public are in the arena.

### **Means of Escape Marquees**

- 53 The Premises Licence Holder shall install an appropriate number of evenly spaced exits of sufficient exit width positioned evenly around the marquees.
- (i) The exits shall be formed either by providing openings in the sides of the marquee, with the canvas secured back, or by the provision of fixed doors and frames



- (ii) Any fixed doors used to provide exits shall be hung to open outwards, maintained unobstructed, and only fastened with pressure release devices.
- (iii) Above each exit shall be signage conforming to the Health and Safety (Safety Signs or Signals) Regulations 1996 (or any amendment or replacement thereof). These signs shall be kept free of obstruction at all times.
- (iv) There shall be no obstruction or trip hazard to any part of any exit, provided that where 2 exits are immediately adjacent to each other, a central pole may be permitted (with the approval of the Licensing Authority) subject to the provision of a suitable barrier between the pole and the corresponding guy rope.

54 28 days prior to the event the Premises Licence Holder shall submit tent exit calculations in tabulated form to the Licensing Authority and LFEPA. These shall include occupancy figures for each marquee.

### **Exit Routes**

- 55 The Premises Licence Holder shall ensure that all guy ropes, tent pegs and stakes do not obstruct a route to a place of safety. Where they flank such a route they shall be shielded to a height of 2 metres to form a passageway.
- 56 All exit routes shall be kept free from obstruction throughout the period of time that the public are on site.
- 57 Any structures or marquees containing seating, displays, etc, gangways shall be arranged and maintained so as to provide direct access to the exits provided.

### **Seating**

- 59 If any seating is installed into marquees full details shall be submitted to the Licensing Authority at least 28 days prior to the event.

### **Gangways**

- 60 Any passages or gangways shall be maintained at a width of at least 1100 mm wide and shall lead directly to the exit provided.
- 61 Security and stewards shall be briefed to ensure that no person shall be allowed to sit or stand in a gangway, passage, corridor or exit route unless previously agreed with the Licensing Authority

### **Lighting**

- 62 The Premises Licence Holder shall install emergency lighting to enable the public to see their way out of the marquees in the event of the failure of the general lighting. Unless otherwise approved in writing by the Licensing Authority it shall be in accordance with BS5266 Part 1 1988 (or any amendment or replacement thereof).

Combustible materials shall not be stored under any stage.

### **Explosive Materials**

- 63 The Premises Licence Holder shall ensure that no explosives, gun powder, fireworks or pyrotechnics are stored on site unless LFEPA and the Licensing Authority have been notified.

**Refuse**

- 64 The Premises Licence Holder shall ensure that the bins in the public arena are regularly emptied and remove the waste to collection points in non public areas.
- 65 The Premises Licence Holder shall provide litter pickers on site throughout each event to respond to and prevent any, build up of waste.

**Trader Catering**

- 66 The Premises Licence Holder shall ensure that no heating or cooking appliance is installed inside a tent or catering unit which is not specially laid out for the purpose.
- 67 The Premises Licence Holder shall ensure that the Fire Safety Team carries out pre event inspections of catering units to ensure that they meet the conditions of the checklist shown in the Event Management plan.

They will particularly check

LPG appliances have been correctly installed

All concessions have a 5kg dry powder extinguisher and fire blanket

That fixed piping has been used where practical and where not flexible tubing is used it should be fit for purpose, well maintained and secured by crimped or jubilee clips.

The LPG is stored correctly in an upright position and any excess supplies are moved to the on site LPG store.

- 68 The Premises Licence Holder shall not allow petrol generators on site under any circumstances or allow them to power concessions from the vehicle engines if petrol driven.
- 69 14 days prior to any event the Premises Licence Holder shall submit details of all food and non food vendors the Licensing Authority.

**Liquified Petroleum Gas**

- 70 The Premises Licence Holder shall limit each stall using LPG to one spare cylinder for each LPG cylinder in use. All other LPG shall be stored in the onsite LPG store as shown on the site plan. This store shall be in accordance with the LPGAS Association Code of practice e No. 7 of July 1998 'Storage of Full and Empty LPG Cylinders and Cartridges' and HSG 195 'THE Event Safety Guide' or such other document replacing or amending the same.
- 71 Each stall shall be inspected to ascertain the amount of LPG stored and in use at each stall. The amount of LPG stored on any stall shall not exceed that which can be reasonably expected to be used on that stall during the event. (Note: *The word stall shall include any vehicle, tent, store or other accommodation used in connection with any business on site*).
- 72 The Premises License Holder will ensure that all stalls comply with London borough of Haringey and LFEPA document 'Additional Guidance of Mobile Catering Units – The Keeping and Use of LPG (Butane and Propane) in Vehicles.

**Lasers**

- 73 The Premises Licence Holder shall ensure, if there are any laser displays, that the laser contractor supplies a suitably qualified safety officer. The contractor's operator and

safety officer shall be required to attend a meeting at least 14 days prior to the event with the relevant Licensing Authority officers.

- 74 All laser equipment shall be operated in accordance with the guidance contained in HS (G) 95 'The Radiation Safety of Lasers used for Display Purposes' and HSG 195 'The Event Safety Guide' (or any amendment or replacement thereof). All documentation, risk assessment, technical details, operating procedures required to comply with HS (G) 95 'The Radiation Safety of Lasers used for Display Purposes' shall be submitted to the Licensing Authority 21 days prior to the event.
- 75 The Premises Licence Holder shall inform the CAA if outdoor lasers are used.

### **Fireworks/Pyrotechnics**

- 76 The Premises Licence Holder shall ensure that any Fireworks or Pyrotechnics which are to be used at the event are supplied by a competent contractor and that full details including fire positions are agreed with LFEPA.
- 77 The storage and operation of fireworks /pyrotechnics shall follow the advice given in HSG 195 'The Event Safety Guide', HSG 123 'Working together on Fireworks Displays' and British Standard 7114:1988.
- 78 The Premises Licence Holder shall supply to the Licensing Authority, the technical information required by HSG123 including a site plan and measurements for any fireworks displays, not less than 14 days prior to each event.
- 79 The Premises Licence Holder shall provide to the Licensing Authority details of the stage plot, quantity, type, description and effect of any pyrotechnic stage displays not less than 14 days prior to each event

### **Smoke and Fog**

- 80 Smoke and fog shall only be provided from solid carbon dioxide (dry ice), liquid nitrogen, fog machines or portable carbon dioxide extinguishers. Care shall be taken that equipment is placed, sited or used in such positions to ensure that there is no risk of burns to public, performers, artistes, technical crews or other persons, or any risk of any unacceptably high concentrations of gases which could cause asphyxiation.
- 81 All smoke/fog machines shall be positioned away from exit routes and protected from unauthorised interference.
- 82 The volume of smoke shall be kept to a minimum so as not to affect the escape routes, cause obstruction of exit signs or cause false alarms in any smoke detection system.
- 83 All smoke/fog machines shall be controlled by a competent operator at all times, following the instructions given by the smoke machine's manufacturer and in accordance with HSG 195 'The Event Safety Guide' and HSE Guide 'Smoke and vapour effects used in entertainment' (or any amendment or replacement thereof).

### **Strobe Lights**

- 84 All strobe light effects shall be operated on a flicker rate of not more than 4 flashes per second.
- 85 Where more than 1 strobe light is in use, the flashes shall synchronise. Continuous operation of strobe lighting for long periods shall be avoided.
- 86 Where strobe lights are in use warning notices of their use shall be conspicuously displayed at the entrance to the big tops where they are being used. Sighting of strobe

lights shall be in accordance with HSG 195 'The Event Safety Guide' (or any amendment or replacement thereof).

- 87 Stewards in areas where strobe lighting is used shall be trained in dealing with persons suffering from epileptic fits.

### **Ultraviolet Light**

- 88 Ultraviolet lamps shall only be used strictly in accordance with the manufacturer's instructions.
- 89 Exposure of performers and staff to ultraviolet lamps shall be kept as low as reasonably practicable and no lamps shall be used which do not incorporate a UVB filter either integral with the lamp (double skinned lamp) or in the lamp housing. Lamps shall not be used if the outer skin is broken or the filter is missing from the lamp housing.
- 90 If any real flame, explosives or smoking on the stage are planned The Premises Licence Holder shall consult with LFEPA and the Licensing Authority and ensure that their consent has obtained not less than 7 days before the event.

### **Fairground Attractions**

- 91 14 days prior to the event the Premises Licence Holder shall provide the Licensing Authority with a list and information of all fairground rides, sideshows and similar attractions attending the event. The list shall include for each attraction:
- (i) The name and nature of the attraction
  - (ii) The name and address of the operator
  - (iii) Insurance for the attraction
  - (iv) Test and Maintenance Certificates for the Attraction.
- 92 All attractions shall comply with the Health and Safety Executive's guide HSG 175 "Fairgrounds and Amusement Parks - Guidance on Safe Practice" (or any amendment or replacement thereof) and associated documents and with Haringey Council Byelaws.
- 93 All relevant maintenance, inspection, test and insurance certificates and records for each attraction shall be held on site and made available to any authorised officer of the Licensing Authority on request.

### **Communication**

- 94 Key staff shall be issued with a festival radio, contact list and instructions for radio use.

### **Landlines**

- 95 A full landline, mobile and radio channel contact directory of all key management and personnel shall be submitted via the Licensing Authority no later than 7 days prior to the start of the festival.

### **Emergency Communication**

- 96 In the event of an Emergency or Major Incident, Public information shall be broadcast immediately at all tents and stages by the Stage Managers, who shall only take instruction from the Premise Premises Licence Holder or his Deputy. Loud hailers shall be used by security staff and stewards to give information to the public.

- 97 The Premises Licence Holder shall formulate a major incident plan for each event. This shall be inserted into the Event Management plan.

### **The Prevention of Public Nuisance**

- 98 The Premises Licence Holder shall employ a team of suitably qualified Noise Consultants to monitor on site and off site noise. Off site noise levels will be agreed with London Borough of Haringey Environmental Health Officer.
- 99 The Sound systems of the principal stages will be available for testing by the Licensing Authority at least 24 hours before the event. All testing of amplified equipment before the event will be agreed with The Licensing Authority.
- 100 The Officers of the Licensing Authority will be given unrestricted access to the sound mixing positions and backstage areas of the stages for the purpose of sound level measurements and communication with the mixing engineers.
- 101 Noise monitoring equipment shall be provided to IEC Type 1 Standard at all stage sound mixing positions and sound levels set by LBH in agreement with the Noise consultants at these positions will be adhered to. The Sound level equipment will be set up so as to display LAeq,1min, and the positioning of the equipment will be in agreement with and approved by London Borough of Haringey. **See Noise Document 1.**
- 102 Agree levels will be set to the event during the sound test in agreement with the Licensing Authority. These levels will only be altered by agreement with the Licensing Authority.
- 103 The Premises License Holder will have full control over all amplified noise sources on site and will arrange for any noise sources to be reduced or eliminated. This includes all concessions and any fun fair rides.
- 104 The Premises License will submit a plan to the Licensing Authority showing the layout of all stage loudspeakers and mixing desks 14 days prior to each event. This will also include a schedule of the amplification equipment and will include any sponsor activities.
- 105 Site Security will ensure that unauthorised amplification equipment is not brought onto the site Any unauthorised equipment will be confiscated and returned post event
- 106 Any noise propagation tests, rehearsals or sound checks will take place between 1000 and 1800hrs for a maximum of 2 hours unless agreed by The Licensing Authority.
- 107 The Premises License Holder will ensure that a leaflet drop is carried out locally in advance of the events advising of a complaints line. It must also advise if there are to be fireworks at the event. This line must be installed on site and manned throughout the open hours of any events All calls to this line are logged and the log made available to the Licensing Authority at all times.

### **Fly Posting**

- 108 The Premises Licence Holder will not undertake any flyposting in connection with any events that are organised for Finsbury Park.

### **The Protection of Children From Harm**

- 109 The Premises Licence Holder shall prominently display notices at the point of sale that state "It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 Licensing Act 2003".

- 1 Bar staff shall ask for proof of age ID whenever the customer appears to be under 18. If a customer cannot unequivocally demonstrate that they are 18 years old and over they will not be served.
- 2 No person under 18 may serve alcohol.
- 3 Soft drinks and free drinking water shall be available onsite as an alternative to alcohol.
- 4 No person under the age of 16 years of age shall be permitted on the premises unless accompanied by an adult. No table meals shall be served at Finsbury Park Events therefore there will not be any situations where a 16 or 17 year old is allowed to drink beer, wine or cider with a table meal provided that the adult purchase the drink.

### **Cinema**

- 110 Security will not allow admission to any underage members of the audience while 15 or 18 films are being shown.

### **Lost Children**

- 111 If any of the events planned for Finsbury Park are deemed likely to attract a large number of children a Lost Children service will be provided. All staff employed in this area will be trained and vetted. These arrangements are to put within the Event Management Plan

### **Eviction of Juveniles**

- 112 Any under 16s who are evicted will be offered phone calls to parents, welfare needs will be addressed, if they do not co-operate they will be handed over to the police.

### **Herbal Highs**

- 113 Herbal Highs will not be sold to any persons under the age of 18 years.

**Site Plans**

- The Premises License Holder will submit specific plans for each event and will be revised and updated throughout the planning process and discussed at the Multi Agency Meetings.
- The Licensing Authority shall accept site plans to be submitted at a scale of 1:100. The site plan for each event must follow this format.
- The Site Plan must show site boundaries and access points, locations of structures, toilets, water points fire fighting equipment and the stage heights.
- This information is to be submitted 28 days before each event to The Licensing Authority.





**GUIDANCE FOR CONTROL OF NOISE AND  
SOUND AT LARGE OUTDOOR EVENTS.**

Environmental Health Service

Guidance for Control of Noise and Sound at Large Outdoor Events.

**APPROVED LOCATIONS REPRESENTATIVE OF THE NOISE SENSITIVE PREMISES LIKELY TO EXPERIENCE THE LARGEST INCREASE IN NOISE AS A RESULT OF EVENTS HELD IN FINSBURY PARK N4.**

Although additional locations are acceptable, subject to prior approval of the Council, there will have to be compelling reasons given before the Council will agree to the substitution of the following 6 locations.

Location	Background Noise Level [Hourly L <sub>A90</sub> *] *Arithmetic average 19:00 - 23:00 hrs	Notes
Seven Sisters Road N4	65 dB	Taken approx. mid-way along park length. Very busy main road - traffic predominates - high rise flats on south side
Adolphus Road N4	51dB	Taken mid-way between Gloucester Drive and Alexandra Grove. Runs parallel to Seven Sisters Road - minimal traffic - shielded by high rise flats
Woodstock Road N4	43dB	Taken at north bend. Separated from park by busy railway line - rear bedrooms face park.
Stapleton Hall Road N4	41dB	Taken 30m south of junction with Quernmore Road. Residential - minimal traffic - located on a hill overlooking north side park [15m higher than SE side of park]
Lothair Road South N4	46dB	Taken 30m East of junction with Alroy Road. Parallel to Endymion Road which is very busy and hugs the north and north east park boundary
Rowley Gardens N4	49dB	Taken centre of "quadrangle". On east side of park and in middle of high-rise flats.

This guidance is based on the recommendations of the Noise Council's document "Code of Practice on Environmental Noise Control at Concerts."

Further advice/information can be obtained by contacting the Council's Environmental Health Service (Environmental Safety Group), at the above address.

1. The licensee shall appoint a suitably qualified and experienced noise control consultant, acceptable to the Council, no later than 4 Weeks prior to the event. The noise control consultant shall liaise between all parties including the Licensee, Promoter, sound system supplier, sound engineer and the Council, etc. on all matters relating to noise control prior to and during the event.
2. If not already carried out, the noise consultant shall carry out a survey to determine the background noise levels (as defined by the Code of Practice on Environmental Noise Control at Concerts) at 6 locations around the venue representative of the noise sensitive premises likely to experience the largest increase in noise as a result of the event. The information obtained from this survey shall be made available to the Council 1 week prior to the event. (Background noise levels are available on request from the Council). The locations chosen will require prior approval from the Council.
3. A noise propagation test shall be undertaken at least 2 hours prior to the start of the event in order to set appropriate control limits at the sound mixer position. The sound system shall be configured and operated in a similar manner as intended for the event. The sound source used for the test shall be similar in character to the music likely to be produced during the event.
4. The control limits set at the mixer position shall be adequate to ensure that Music Noise Level (MNL) shall not at any noise sensitive premises exceed the background noise level by more than 15 dB(A) over a 15 minute period throughout the duration of the event.
5. The control limits set at the mixer position shall be adequate to ensure that Music Noise Level (MNL) shall not at any noise sensitive premises exceed the background noise level by more than 15 dB(A) over a 15 minute period throughout any rehearsal or sound check for the event.
6. In relation to the periods referred to in items 4 and 5 above, a maximum level of 70dB in either 63Hz or 125 Hz octave frequency band shall apply.
7. The licensee shall ensure that the Promoter, sound system supplier and all individual sound engineers are informed of the sound control limits and that any instructions from the noise control consultant regarding noise levels shall be implemented.
8. The appointed noise control consultant shall continually monitor noise levels at the sound mixer position and advise the sound engineer accordingly to ensure that the noise limits are not exceeded. The Council shall have access to the results of the noise monitoring at any time.
9. The appointed noise consultant shall also monitor the noise levels at the locations chosen for the background noise levels (noise sensitive premises) throughout the duration of the event and supply the noise readings together with the noise readings taken at the sound mixer position to the Council.
10. Rehearsals and sound checks shall be permitted only within the licensed period.
11. Music from the event shall be permitted only within the licensed period.
12. Suitable noise conditions shall also be considered with respect to minimising noise exposure to the audience and people working at the event as advised in the HSE

document "Guide to Health, Safety and Welfare at Pop Concerts and similar Events" and Noise at Work Regulations 1989.

13. The Licensee shall provide a dedicated noise complaints telephone line. This telephone line shall be monitored by the noise consultant, or other representative chosen by the Licensee.

The Licensee shall ensure that the person answering the telephone calls is competent to answer questions relating to noise measurement and noise nuisance and can direct persons to where they can telephone for further information.

14. All calls shall be logged with date and time of call and the name and address of the caller, where available.

These records shall be made available to the Council officers upon request.

Information concerning this noise complaints line shall be made available to the members of the public by publication in the local press or production of a leaflet distributed to residences detailed by the Council.

15. The Licensee shall allow Council officers access to all the noise monitoring records, logs and equipment at any time.